



Application for Admission | **Records Request Form**

*To the applicant, please complete information below and then give this form to your current school. Files are considered complete once we have all the necessary information on file to review.*

Applicant Name \_\_\_\_\_

Applicant Address \_\_\_\_\_

Current School \_\_\_\_\_

School City \_\_\_\_\_

With my signature below, I, the parent/guardian of the Student named above, give permission for my son's current school to release my son's current educational and academic records (including, but not limited to, current and past scholastic grades, special education information, current behavior or disciplinary reports, attendance information, etc.) to Xavier High School for the purposes of review for admission to Xavier High School.

Parent/Guardian Name \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

*To the school, please forward copies of the student's 6<sup>th</sup>, 7<sup>th</sup>, and current 8<sup>th</sup> grade report card and any other supporting documentation by November 23, 2020:*

Nicholas Grasso  
Director of Admissions  
Xavier High School  
181 Randolph Road  
Middletown, CT 06457  
E-mail: [nmgrasso@xavierhighschool.org](mailto:nmgrasso@xavierhighschool.org)  
Fax: 860-346-6109

*Please note, this is not a request for final records. These copies will be used in consideration of the applicant. Should the student be accepted and enroll at Xavier, a separate form with request for final records will be provided by the family.*