



Xavier High School

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* separate document

FOUNDATION

Xavier High School was founded in 1963 by The Most Rev. Vincent J. Hines, second bishop of the Diocese of Norwich, as a Catholic secondary school for young men. It is sponsored jointly by the Roman Catholic Diocese of Norwich and the Congregation of the Brothers of Saint Francis Xavier. The school was incorporated under the laws of the State of Connecticut on February 18, 1963.

From the foundation of the school until the present, Xavier has maintained an educational philosophy which seeks "to impress upon students the dignity of the human person created by God, to guide and counsel students in educational and vocational need, and to help them prepare for college, for life work, and above all, for life itself." (Statement of Aims and Objectives as published in the 1963 brochure)

Although it has been adapted to the changing times and circumstances, Xavier's philosophy has nevertheless remained essentially consonant with the original statement written in 1963 by Brother Robert Sullivan, the school's founding principal.

On May 29, 1998, the Most Reverend Daniel Hart, the 4th Bishop of Norwich, and Brother Matthew Burke, Superior General of the Xaverian Brothers, gave final approval to an agreement whereby Xavier High School was formally recognized as a Xaverian Brothers' Sponsored School. According to the terms of the agreement, the corporate structure of the school was modified to reflect what is now common practice at other Xaverian Brothers' schools while also preserving Xavier's identity as an institution of the Diocese of Norwich. The sponsorship agreement provides for a significant change in Xavier's governance, which now is the responsibility of a Board of Directors appointed by the Bishop and the General Superior of the Xaverian Brothers, together with the school's corporate members or their delegates.

The essential characteristic of Xaverian Brothers' Sponsored Schools is the partnership existing between the Brothers, their lay colleagues and each member of the school community, which serves to maintain the Catholic nature of the school and to ensure continued excellence as it carries out its mission of education.

Within the Catholic tradition and within the context of a Christian community, Xavier seeks to educate the whole man - spirit, mind and body. Through academic, religious, service, athletic and extracurricular programs, the school endeavors to form a man who is academically competent, spiritually alive and physically sound. By providing a community centered on Judeo-Christian values, the school seeks to support the student in his growth as a human being and to instill in him a sense of responsibility for the gifts which are his.

St. Irenaeus wrote, "The glory of God is the human person fully alive." At graduation, then, the Xavier man should be intellectually prepared to undertake collegiate studies or to enter the work force, to make mature choices and to take responsibility for his life and his gifts, and to have an understanding of Christian values and the obligations to his fellow human beings which these values entail.

THE XAVERIAN BROTHERS

The Congregation of the Brothers of Saint Francis Xavier, commonly called The Xaverian Brothers, was founded in 1839 in Bruges, Belgium, by Theodore James Ryken. Although Brother Francis Xavier, as Ryken was called, had intended a religious community to work among the Native Americans, God had other plans. The small congregation grew slowly, establishing schools in several Belgian cities and beginning an English Province in 1848. On August 16, 1854, an American colony of Xaverians opened two schools in Louisville, Kentucky. Despite difficulties and hardships, the work of the Brothers spread quickly in America. Schools were opened along the Atlantic coast from Maine to Virginia; the first Xaverian School in New England was opened at Saint Patrick's Parish in Lowell, Massachusetts, in 1881. The Brothers first came to Connecticut in 1904 to work at St. John's Industrial School, located initially in Hartford and subsequently in Deep River. This school was similar to many of the schools the Brothers administered at that time. The Brothers withdrew from St. John's in 1919 when that institution changed from being an industrial school to an orphanage.

In addition to Xavier High School and St. Bernard's School in Uncasville, Xaverian Brothers' Sponsored Schools can be found in Kentucky, Maryland, Massachusetts and New York. The Brothers also work in various apostolates in Florida, Illinois, South Carolina and Virginia. Xaverian ministries continue in Belgium, Bolivia, Haiti, Kenya, Mexico, Lithuania, the Democratic Republic of the Congo, and Southern Sudan.

ACCREDITATION

Xavier High School is accredited by the New England Association of Schools and Colleges (reaccredited 2009) as well as by the State of Connecticut.

NOTICE OF NONDISCRIMINATORY POLICY

Xavier High School admits students of any race, color, national and ethnic origin to the rights, privileges, programs and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national and ethnic origin in the administration of its educational policies, admissions policies, scholarship or financial aid.

ADMINISTRATION

Br. Brian Davis, C.F.X. Headmaster
 Mr. Brendan Donohue Principal; Social Studies
 Mr. Nicholas Cerreta Dean of Students; Social Studies
 Mr. Andrew T. Gargano Academic Dean (Grade 12); Mathematics
 Mr. David Sizemore Academic Dean (Grades 9 -11); Social Studies

ADVANCEMENT

Mr. Greg Brinn Director of Advancement
 Ms. Jennifer Saitta Advancement Associate
 Mrs. Victoria Seidl Assistant Director for Events and Media
 Ms. Lauren Stoto Assistant Director for Annual Giving and Alumni Relations

BUSINESS

Mr. Daniel Cizauskas Business Manager
 Mrs. Patricia Sheehan Assistant Business Manager

FACULTY

Mr. David Applegate Science/Mathematics
 Mr. Brendan Bell Religion
 Mr. Peter Belmonte SAT Prep
 Mr. William Braychak Social Studies
 Mr. Ryan Brodeur Foreign Language Department Chair
 Mr. Robert Brown Mathematics
 Mrs. Marta Castro-Maguder Spanish
 Mrs. Linda Charpentier Science Department Chair
 Mr. Geoffrey Close Mathematics
 Mr. Shannon Copeland Science/Engineering
 Mr. Michael Cunningham Physical Education Department Chair
 Mr. Daniel DeConti Mathematics/Assistant Director of Athletics
 Mrs. Norma Dewey Spanish
 Dr. Frank DiCapua Science
 Mr. Christopher Dresko Director of Music
 Mr. Erik Elligers Fine Arts Department Chair
 Mr. Timothy Eng English
 Mr. Brian Fitzgerald Spanish
 Mr. Charles Flowers English
 Mr. Jeremy Fowler Religion/Assistant Campus Minister
 Mrs. Deborah Gargano School Librarian/Computers
 Mr. William Garrity Religion
 Mrs. Andrea Hoisl Director of Campus Ministry; Religion
 Mr. Anthony Jaskot Director of Athletics/Physical Education
 Mr. Gregory Jaskot Spanish
 Mr. Paul Kieda Religion/Assistant Campus Minister
 Mr. Aaron King English/Social Studies
 Mr. Robert King Social Studies Department Chair
 Mr. Michael Kohs Business/Computers
 Mr. Todd Krasnitski Mathematics
 Mrs. Heidi Lane Spanish
 Ms. Kathryn Lee English/SAT Prep

Mr. Peter Lyons Director of Faculty Formation/Religion
 Mr. Sean Marinan Social Studies
 Mr. James Markham Science
 Mr. John McGrath English/Performing Arts
 Mr. Christian Mormile English
 Mr. Andrew Mule Mathematics
 Mr. David Oravetz Science
 Mr. Brian Osterhout Physical Education
 Mr. John Popielaski English
 Mr. Ryan Pipke Mathematics/SAT Prep
 Br. Philip Revell, C.F.X. Religion/Campus Ministry
 Mr. James Royce Social Studies
 Mr. Jeffrey Ruvolo Science
 Br. Thomas Ryan, C.F.X. Social Studies/School Store Co-Manager
 Mr. Roy Schmaling Social Studies
 Mr. Steven Smith Mathematics
 Mr. Kyle St. George English Department Chair
 Br. John Sullivan, C.F.X. Latin/Social Studies/School Store Co-Manager
 Dr. James Tanguay Science
 Mr. John Traceski Mathematics Department Chair
 Mr. James Tyrol Religion Department Chair
 Ms. Jayne Vitale Visual Arts/Spanish

GUIDANCE

Mr. Mark Lambert Guidance Counselor; UCONN ECE Site Representative
 Mr. Richard Magner Director of Guidance
 Mrs. Beth Pattavina Guidance Counselor/Academic Support Specialist
 Mrs. Joan Tomasiello Guidance Counselor
 Mrs. Laura Wyzykowski Guidance Office Administrative Assistant

SPECIAL SERVICES

Mrs. Jacki Aresco Administrative Assistant
 Mrs. Paula Augeri Food Service Manager
 Mr. Ivan Lloyd Bailey Director of Technology/Computers
 Mrs. Marie Braychak Administrative Assistant
 Mr. Kelsey Doherty Technology Integration Specialist/Computers/Engineering
 Mr. Nicholas Grasso Director of Admissions
 Mr. Darnell Hart Custodial Services
 Mrs. Donna Jaskot Assistant to the Headmaster and Principal
 Mrs. Lisa Keereweer Administrative Assistant
 Mrs. Tina Loomis School Nurse
 Mr. Juan Ortega Custodial Services
 Mrs. Theresa Pierce Volunteer
 Ms. Carmen Rodriguez Custodial Services
 Mrs. Erin Russ Media Center Coordinator
 Mr. Michael Schinas Director of Grounds
 Mr. Reggie Simmons Custodial Services Evening Supervisor
 Mr. Andrew Wyzykowski Director of Physical Plant

TUITION POLICY

1. Tuition and Fees are due and payable on or before the dates specified in the payment schedule. All tuition must be paid in full by April 20th. Tuition that is not received on the due date will be considered delinquent. Students whose accounts are delinquent at any point during the year will be suspended from all extra-curricular sports and activities and will not be allowed to sit for classes and/or semester or final exams. Parents with accounts more than 30 days past due will be assessed a 1.5% late charge monthly and will be required to enroll in F.A.C.T.S. Tuition Management.
2. Payment may be made in cash, personal check, Visa, MasterCard, all major credit cards or through F.A.C.T.S. Tuition Management. The school does reserve the right to require payment in cash or a bank check when:
 - a. Payment is being made on a delinquent account;
 - b. Payment on any account is made after the last due date;
 - c. The school has received a personal check that has not cleared the bank.
3. **Returned checks will be assessed a \$50.00 NSF charge to the student's tuition account.**
4. Parents or guardians who are experiencing financial difficulty should contact the Headmaster in writing.
5. No records will be sent to transferring schools of students whose financial commitment is delinquent.

GRADUATION REQUIREMENTS

- 4 credits in English
- 4 credits in Mathematics
- 4 credits in Religion
- 3 credits in French, Latin, or Spanish
- 3 credits in Science (Biology and Chemistry required)
- 3 credits in Social Studies (Civics, World History, U.S. History required)
- 1 credit in Physical Education/Health/Physical Well-Being
- .5 credit in Fine Arts
- .5 credit in Computer Essentials

Students fulfill graduation requirements by taking additional elective courses in English, Mathematics, Foreign Language, Science, Social Studies, Business, Art, Music, or Theater. Students must earn 27 credits in order to graduate. All freshmen, sophomores and juniors take a 7 credit load. Seniors take a minimum of 6 credits.

ONLINE COURSES

If a student has filled his schedule to capacity during his freshman, sophomore, and junior year with approval from his Academic Dean and cannot fit in Computer Essentials, Physical Well-Being I or a Fine Arts elective, he may either take these courses his senior year or else he may opt to take Xavier High School's online version of these courses during the summer. Grades earned in online courses are reported on a student's transcript.

Waiver of Physical Education Credit

Students are required to take 1 credit of Physical Education courses. A student may be waived from .5 credit of his Physical Well-Being requirement if he meets the following criteria:

1. he has filled his schedule with 7 credits for his freshman, sophomore and junior years; **AND**
2. he has participated in two of the following sports in one academic year OR one of the following sports for two consecutive years: Cross Country, Football, Soccer, Basketball, Hockey, Indoor Track, Swimming, Wrestling, Baseball, Crew, Golf, Lacrosse, Outdoor Track, Sailing, Tennis, Ultimate Frisbee, Volleyball.

Note: The waiver will only be applied to a student's transcript in the summer prior to his senior year. If a student has not met this waiver by this time, he will be scheduled for up to 1 credit of Physical Well-Being for his senior year.

SEMESTER EXAMS

At the end of each semester, students will take mid-year and final exams. An informational memo will be published in advance of each exam week.

Final Exam Exemptions

1. There are no final exams for AP courses, as students enrolled in AP courses must take the AP test in May.
2. A senior may be exempted from a final exam in a full-year course if he has maintained a 90 cumulative average through the third marking period. Seniors who are exempt from exams will be notified early in the fourth marking period. If a senior should decline significantly in the fourth marking period, his exemption status may be revoked by the Academic Dean. There are no exemptions for final exams in semester courses.

COURSE FAILURES

Any student who fails two (2) or more credits in a given year **cannot** return to Xavier. A student who fails fewer than two (2) credits **must** make up all those credits at Xavier's summer school or another summer school program approved by the academic dean in order to return to Xavier in the fall. In addition, a student who fails any semester or full-year course in a given year is automatically placed on academic probation for the following school year.

CRITERIA FOR FAILING

Full Year Courses: Each marking period is worth a 20% weight of the full-year grade; the mid-year exam and final exam are worth 10% each. A student must maintain a final average of 65 or higher in order to pass a course.

Semester Courses: Each marking period is worth 40% of the semester grade; the final exam is worth 20%. A student must maintain a final average of 65 or higher in order to pass a semester course.

ACADEMIC PROBATION

In addition to failing one course for the year as mentioned above, students are placed on academic probation by the appropriate academic dean for the following reasons:

- failing two or more subjects for any marking period, or
- failing one subject and receiving two or more D's in other subjects for any marking period, or
- earning a GPA less than 2.0 for any marking period, or
- exhibiting a serious deterioration in academic performance as evidenced by falling grades, failure to complete homework assignments, negligence in seeking extra help, or a general indifferent attitude toward academics.

If a student is placed on Academic Probation, he will be monitored and evaluated when both progress reports and marking period report cards are distributed. If a student fails to make significant progress in both academic performance and attitude, he may be asked to leave Xavier High School in January or June.

ACADEMIC SUPPORT

For those students who may be struggling with their studies, Academic Support is held on Tuesday and Thursday afternoon throughout the school year. Academic Support is an organized study hall held in Room 101 from 3:00 to 3:45 p.m. and is proctored by members of the Guidance Department or one of the Academic Deans. Additionally, members of the National Honor Society are present to provide peer tutoring to students assigned to Academic Support. Students who are required to attend Academic Support will be determined by their respective Academic Dean during the course of each marking period.

CHANGE OF ACADEMIC LEVEL

If a teacher, parent or student feels that a student would be better served academically by moving to a different level (honors, accelerated or college prep), the academic deans, working with the student's guidance counselor, will review the request and make a determination. All level changes require a faculty recommendation. In all cases, final approval for the movement is based on seat availability in the course(s) in question and lack of schedule conflict.

Criteria to Move Up a Level: In order for a student to move up to the next level (college prep to accelerated or accelerated to honors), he must have attained an A average for the year in a given course and have an enthusiastic recommendation from his teacher. The teacher recommendation focuses on the student's level of curiosity and creativity, his motivation and ability to think abstractly, as well as his performance on homework, projects, tests and quizzes. Final decisions on whether students move up a level rests with the appropriate academic dean and only take place at the end of the 6th week of the first marking period (freshmen and transfers only) or at the end of the school year.

Criteria to Move Down a Level: Recommendations for a student to move to a lower level are only approved if the academic dean feels the student has consistently worked to his capacity, completed all assignments, and still experiences significant difficulty with the subject as evidenced by grades of

D's and F's. Downward movements can also be approved if a student's lack of success is due primarily to his own academic indifference (failure to properly prepare for tests, failure to submit assignments, projects, notebooks, failure to seek extra help from teachers, etc.) Final decisions on whether students move down a level rests with the appropriate academic dean and take place at the end of the 6th week of the first marking period (freshmen and transfers only) or at the end of the school year.

GRADING SYSTEM

Grade	Point Value	Grade	Point Value
A+ (97-100)	4.33	C+ (77-79)	2.33
A (93-96)	4.0	C (73-76)	2.0
A- (90-92)	3.67	C- (70-72)	1.67
B+ (87-89)	3.33	D (65-69)	1.0
B (83-86)	3.0	F (Below 65)	0
B- (80-82)	2.67		

PLEASE NOTE: Parents must appeal a published report card grade to an academic dean within ten (10) calendar days from the date grades are posted online. Failure to appeal within ten calendar days constitutes acceptance of the grade.

CRITERIA FOR ACADEMIC HONORS

For a student to attain **High Honors** for a given marking period, he must

- have at least a 3.75 grade point average for that quarter and
- have no grade lower than a B (limit one B only) in his major subjects.**

For a student to attain **Honors** for a given marking period, he must

- have at least a 3.25 grade point average for that quarter and
- have no grade lower than a C (limit one C only) in his major subjects.**

For a student to qualify for the end-of-the-year **Headmaster's List**, he must

- complete the academic year with a final grade point average of 3.75 or higher and
- have no final average grade less than a B (limit one B only) in his major subjects.**

For a student to qualify for the end-of-year **Principal's List**, he must

- complete the academic year with an final grade point average between 3.25 and 3.74 and
- have no final grade less than a C (limit one C only) in his major subjects.**

For a student to qualify for the **Brother Celestine Medal** (which a student may receive only once during his four years at Xavier), he must

- complete the academic year with an overall final average of A and
- have no final average grade less than an A- in his major subjects.**

Pass/Fail Courses are **NOT included in the tabulation for Honor Roll, Headmaster's List, Principal's List, or Brother Celestine Medal.

DISTINGUISHED SCHOLAR PROGRAM

Xavier has instituted the Distinguished Scholar Program as of the 2015-2016 school year. The program offers the most challenging curriculum to qualified students. Students become eligible for the program at the start of the senior year. To be eligible, a student must have taken at least 2 AP courses prior to the senior year and be enrolled in at least 3 AP courses in the senior year. (Note: members of the class of 2016 may become eligible if they have taken 1 AP course prior to senior year and at least 4 AP courses in the senior year.) To maintain status as a Distinguished Scholar, a student must maintain at least a 3.0 overall GPA with no grade lower than C in any AP course.

RANK-IN-CLASS

Cumulative rank is calculated from the total of grades received in major subjects which are weighted according to the level of difficulty of the course. The courses excluded from calculation for academic honors are also excluded in the calculation of rank-in-class.

The student with the highest weighted grade point average is ranked number one. If two or more students have the same grade point average, they are assigned the same rank; but the rank of their immediate successor(s) is as many below that of the tied students as the number of ties.

ONLINE GRADE BOOK/REPORT CARDS

Parents and students are encouraged to regularly visit the NetClassroom portal in order to both obtain nightly homework assignments as well as to check academic progress for the marking period. Assignments will be posted daily; grades will be posted on a regular basis. Please note: Final marking period averages reported in the online grade book are not official until all assessments have been graded and official report cards have been published. Official report cards for each marking period are published quarterly.

DEFICIENCY REPORTS

At the mid-point of each marking period, teachers will issue an electronic deficiency report to any student who has an average below 70, who has missed multiple homework assignments, or who is showing indifference toward his studies.

GUIDANCE COUNSELING

Within the guidance department each counselor is responsible for about a quarter of the student body that he or she follows from freshman year through senior graduation. Guidance counselors provide adjustment and academic counseling as well as college placement, career choices, and other post-graduate pursuits. In addition to maintaining students' permanent records, the guidance department administers the Preliminary Scholastic Assessment Test (PSAT), the SAT Reasoning Tests, the SAT Subject Tests, and Advanced Placement (AP) Tests. Throughout the school year, the department holds a number of programs for parents and students to provide them with academic and testing information and college planning. The guidance department utilizes Naviance, an electronic application program, to aid in selecting majors, careers, and colleges.

ACADEMIC SUPPORT SPECIALIST

As a member of the guidance department, the Academic Support Specialist designs and implements support plans for students with specialized learning needs, provides classroom instruction in specially designed Study Skills curricula, collaborates with Academic Deans and faculty to provide direct, one-on-one, academic support for students in need, manages student accommodations for standardized testing, collaborates with the admissions team in evaluating prospective students with documented learning differences and provides guidance in the college application process for select students and their parents.

BELL SCHEDULES

Regular Day

Classrooms Open	8:05
Warning Bell	8:10
Period 1	8:15-9:00
Homeroom	9:03-9:11
Period 2	9:14-9:59
Period 3	10:02-10:47
Period 4	10:50-11:35
1st Lunch	10:50-11:14
Period 4A	11:17-12:02
2nd Lunch	11:38-12:02
Period 5	11:38-12:23
Period 5A	12:05-12:50
3rd Lunch	12:26-12:50
Period 6	12:53-1:38
Period 7	1:41-2:26

90-Minute Delay

Classrooms Open	9:35
Warning Bell	9:40
Period 1	9:45-10:18
Homeroom	10:21-10:29
Period 2	10:32-11:04
Period 3	11:07-11:39
Period 4	11:42-12:14
1st Lunch	11:42-12:06
Period 4A	12:09-12:41
2nd Lunch	12:17-12:41
Period 5	12:17-12:49
Period 5A	12:44-1:16
3rd Lunch	12:52-1:16
Period 6	1:19-1:51
Period 7	1:54-2:26

Mass/Prayer Service/Assembly

Classrooms Open	8:05
Warning Bell	8:10
Period 1	8:15-8:49
Homeroom	8:52-9:00
Mass/Assembly	9:10-10:10
Period 2	10:20-10:54
Period 3	10:57-11:31
Period 4	11:34-12:08
1st Lunch	11:34-11:58
Period 4A	12:01-12:35
2nd Lunch	12:11-12:35
Period 5	12:11-12:45
Period 5A	12:38-1:12
3rd Lunch	12:48-1:12
Period 6	1:15-1:49
Period 7	1:52-2:26

Extended Homeroom

Classrooms Open	8:05
Warning Bell	8:10
Period 1	8:15-8:58
Homeroom	9:01-9:25
Period 2	9:28-10:11
Period 3	10:14-10:55
Period 4	10:58-11:41
1st Lunch	10:58-11:22
Period 4A	11:25-12:08
2nd Lunch	11:44-12:08
Period 5	11:44-12:27
Period 5A	12:11-12:54
3rd Lunch	12:30-12:54
Period 6	12:57-1:40
Period 7	1:43-2:26

CLASS PERIODS

There are seven class periods scheduled per day. Class periods rotate on a daily basis according to the day. There are five days in a rotation. All periods rotate except for periods 4 and 5.

	Day A	Day B	Day C	Day D	Day E
1	Per.1	Per.2	Per.3	Per.6	Per.7
2	Per.2	Per.3	Per.6	Per.7	Per.1
3	Per.3	Per.6	Per.7	Per.1	Per.2
4	Per.4	Per.4	Per.4	Per.4	Per.4
5	Per.5	Per.5	Per.5	Per.5	Per.5
6	Per.6	Per.7	Per.1	Per.2	Per.3
7	Per.7	Per.1	Per.2	Per.3	Per.6

COURSE OFFERINGS

- A. Each course is dependent on a minimal enrollment in that course. If a course does not reach a minimum number of students in a given year, that course may not run.
- B. Unless otherwise noted, all major courses are offered on the Honors, Accelerated, and College Preparatory levels, except all Religion, Physical Well-Being, and Fine Arts courses which are offered at the accelerated level.
- C. *Indicates an AP (college level) course offered on the high school level; departmental approval required. Students may earn college credit based on their performance on the AP exam.
- D. +Indicates a UCONN Early College Experience course. Students may earn UCONN credit or its equivalent at another college/university.

BUSINESS/COMPUTER COURSES

Accounting, Business Management, Computer Essentials, Visual Basic, Java Script Programming, Personal Finance, Stock Market, and Marketing

ENGLISH DEPARTMENT – Mr. Kyle St. George

Freshman Introduction to Literature Study Skills 9	Sophomore World Literature Study Skills 10
Junior American Literature AP English 11*	Senior British Literature+ AP English 12*

English Department Electives: Writing, Speech Communication, SAT Prep, Survey of Film, News Writing & Reporting

FINE ARTS DEPARTMENT – Mr. Erik Elligers

Art Basic Drawing (one semester) Art Appreciation (one semester) Color/Design (one semester) Graphic Design (one semester) Illustration (one semester) Painting (one semester) Foundations of Art (grades 9-12 full year) AP Studio Art (11, 12)* AP Studio Design (11, 12)*	Music Understanding Music (one semester) String Ensemble (full year) Concert Band (full year) Chorus (full year) Jazz Band (full year) Guitar (one semester) AP Music Theory (full year)*
	Theater The Performing Arts (one semester) Intermediate Acting (one semester)

FOREIGN LANGUAGE DEPARTMENT – Mr. Ryan Brodeur

Freshman French I (Honors) Latin I (Honors) Spanish I Spanish II (Honors, Placement Exam)	Sophomore French II (Honors) Latin II (Honors) Spanish I (College Prep) Spanish II Spanish III (Honors)
Junior French III (Honors) Latin III (Honors) Spanish I and II (College Prep) Spanish III Spanish IV (Honors)	Senior AP French IV* AP Latin Literature* Spanish II and III (College Prep) Spanish IV AP Spanish Language*

MATHEMATICS DEPARTMENT – Mr. John Traceski

Freshman Geometry (Honors, Placement Exam) Algebra I Pre-Algebra (College Prep)	Sophomore Algebra II (Honors) Geometry Algebra I (College Prep)
Junior Pre-Calculus (Honors) Algebra II Geometry (College Prep)	Senior AP Calculus* AP Statistics*+ Calculus (Honors) Pre-Calculus (Honors, Accelerated) Trigonometry (Accelerated, College Prep) Algebra II (College Prep)

Math Department Electives: SAT Prep

PHYSICAL EDUCATION DEPARTMENT – Mr. Michael Cunningham

Physical Well-Being I, Physical Well-Being II, Physical Education, Health, Introduction to Coaching, Strength & Conditioning

RELIGION DEPARTMENT – Mr. James A. Tyrol, Jr.

A. Curriculum

Freshman	Sacred Scripture: The Story of Salvation
Sophomore	Christ's Church and Her Sacraments
Junior	Foundations of Catholic Moral & Social Theology Applications of Catholic Moral & Social Theology
Senior First Semester Electives:	Catholic Apologetics, Peace and Justice, Theology of the Body, World Religions
Senior Second Semester:	Christian Life: A Call to Holiness

B. Pastoral Advising: Each student is assigned a pastoral advisor from the membership of the religion department. The pastoral advisor will meet with each student at least once a year. The role of the pastoral advisor is to discuss in confidence the student's views of himself, his relationships with others, and his understanding of his relationship with God. Confidentiality will be maintained so long as no one's life, health or safety is at risk. Parents are encouraged to contact their son's pastoral advisor with whatever concerns they may have about their son(s).

SCIENCE DEPARTMENT – Mrs. Linda Charpentier**Freshman**

Physics (Honors)
Physical Science (Accelerated)
Introductory Physical Science
(College Prep)

Junior

AP Chemistry*
Biology

Sophomore

Chemistry

Senior

AP Biology*+
AP Environmental Science*+
AP Physics I*
AP Chemistry*
Conceptual Physics (Accelerated)

Science Department Electives:

Anatomy and Physiology, Microbiology, Honors Pre-Engineering I, Honors Pre-Engineering II, Honors Pre-Engineering III

SOCIAL STUDIES DEPARTMENT – Mr. Robert King

Freshman American Civics

Sophomore AP World History*
World History

Junior

AP U.S. History*+
U.S. History
(Honors+, Accelerated, CP)

Senior

AP Modern European History*+
AP American Politics*
H Western Civilization I+ (semester course)
H Economics (full year)+

Social Studies Department Electives

Geography, Law in America, Leadership in the Modern World, Military History, Modern US History, Native American Studies, Psychology, Sociology

CAMPUS MINISTRY – Mrs. Andrea Hoisl**A. Programs/Retreats**

Peer Ministry: Seniors who apply and are chosen facilitate all of the activities that help to enhance the spiritual life of the school including retreat programs, service programs, parent programs, and recruiting programs, both inside and outside the Xavier community. They are called to be leaders as Jesus led by being a role model for others. These young men work to show their peers how to integrate the Gospel and its values into their lives.

Underclassmen Service Requirement: As a graduation requirement underclassmen are required to complete 35 hours of service. It is recommended that students complete 10 hours as a freshman, 15 hours as a sophomore and 10 hours as a junior. The deadline for completion and documentation of all 35 hours is the day we resume classes after Christmas break. Any junior who has not completed and documented his hours by then will not be eligible to participate in any Xavier activities. This includes sports, clubs and social events sponsored by Xavier High School. Hours done over the summer are accepted and encouraged. If your son has done more hours than required, please submit them to the Campus Ministry Office to be part of his service file. Service opportunities are available throughout the school year at Xavier as well as in surrounding towns. The Campus Ministry Team posts opportunities and requests for service that are received on a daily basis.

Freshman Retreat Day: REQUIRED. This is a scheduled day away from

academics used to foster interaction with classmates and perform service in the community. The theme is “Faith in Action/Called to More.” This retreat is followed up with a reflection paper prepared for religion class on the student’s personal service experience. This program is coordinated through the Campus Ministry department and the peer ministry team. These hours do not count for the freshman service requirement.

S.S.S. Freshman Retreat: Voluntary. This is an afternoon of reflection in the spring focusing on three areas of student life: Studies, Socialization and Spirituality. The retreat, run by the senior peer ministry team, is designed to help the students balance all areas of their lives as they move forward toward their sophomore year.

Sophomore Retreat Day: REQUIRED. This is a mandatory one day retreat for all members of the sophomore class. Students will be assigned to a specific retreat date (a Saturday) and will participate in a full day of reflective, spiritual and service activities. The day is designed to help the sophomores adjust to the changes that will affect their lives over the next year focusing specifically on the important relationships in their lives: self, parents, friends and God. Senior peer ministers and campus ministry team members will accompany the sophomores on their day long journey.

Sophomore Service Day: The sophomore class will spend a day doing service in the community. The day will allow the students to come to know themselves, their classmates and those they are serving better. This experience will help them share their gifts and talents with others they might not otherwise come in contact with. The service day is designed to help the students understand their responsibility to others as a Christian man as they move into their role as an upperclassmen. These hours do not count for the sophomore service requirement.

Junior Retreat: Voluntary. This two and a half day program conducted by a pastoral team of faculty members and a senior peer minister places emphasis on the role of faith and trust in others in our lives. This retreat, a pivotal point for juniors developmentally, takes place twice a year – once in the fall and once in the spring.

Senior Xavier Leadership Institute (XLI): Voluntary. This five-day program conducted in August is designed to train seniors in leadership techniques and also to help them develop deeper relationships with each other, with faculty and with God. Students who have participated in this program may become part of the Big Falcon/Little Falcon program which also includes the Falcon Blast and Freshmen Orientation.

Senior Retreat: Voluntary. This program offers students a quiet time to reflect on the tone and direction of their lives as they near the conclusion of their high school careers.

Senior Service Program: Students need to complete 30 hours of people interactive service within the greater community. The student has the opportunity to choose a project based on his own interests, talents and availability. Preparation for the project begins during the second semester of the junior year in religion class. Students may become ineligible for all extra-

curricular activities if they miss this deadline. Students may begin the project during the summer before their senior year and have until March 1 of their senior year to complete the project. In the second semester religion course entitled, "Christian Life: A Call to Holiness," seniors will reflect on their senior service project during their final exam. A portion of the final exam will be dedicated to assessing their senior service project and what they have learned through that experience as it relates to the various topics found in the class "Christian Life: A Call to Holiness."

Xavier Service Club: This club will meet once or twice a month to go out into the community to participate in a service experience. The students will be transported by bus to and from the service site and will be chaperoned by a member of the Campus Ministry team. Service sites will include schools, hospitals, convalescent centers and social service agencies. Service will take place from 3:00 to 5:00 p.m. and will count towards our school service requirement. Students can sign up to attend any and all service experiences offered in the Campus Ministry Office.

Service Trips: Xavier currently sponsors two service trips per year, one international and one domestic. The purpose of our service trips is to offer service immersion experiences that will change our student's perspective of themselves and others. The service work they participate in is challenging and rewarding and changes the lives of others for the better. These weeklong service trips will fulfill either the underclassmen or the senior service hour requirement, but not both.

B. Sacramental Life

School wide spiritual events include morning and afternoon prayer which begin and end the school day; community masses on Holy Days of obligation and feast days; the opening of school and masses for each class; and prayer services ending the Advent and Lenten seasons. Participation is required. Stations of the Cross are offered every Friday after school during the Lenten season; the sacrament of Reconciliation is offered monthly in private and is available to all students; Eucharistic Adoration occurs every first Friday in our chapel which students attend during their religion class.

C. XBSS Retreat: The Xaverian Brothers Sponsored Schools Junior Retreat is a retreat in which six juniors are selected to represent Xavier High School in March at an annual five-day gathering of students from all schools in the XBSS network. The theme of the retreat is "Falling in Love with the Service of God." Students learn about the life and mission of Theodore James Ryken, the Xaverian History and Charism, Life of Ministry, Global Awareness, and Stewardship. At the end of the retreat, students come up with pledges to bring back to their individual schools. To be selected for this retreat, students will go through a recommendation, application, and interview process. All juniors are encouraged to apply. The retreat is coordinated by Mr. Tyrol, the moderator of the Ryken Service Society in conjunction with the XBSS Office.

STUDENT COUNCIL

Students are involved in decision making through their elected representatives who constitute the Student Activities Council or SAC. Mrs. Braychak is the senior class moderator; Mrs. Keereweer is the junior class moderator; Mr. Bell

is the sophomore class moderator; Mr. Eng is the freshmen class moderator.

SAC officers are elected each spring and include a student body president, vice president, secretary and treasurer; a senior class president and vice-president; a junior class president and vice-president; and a sophomore class president and vice-president. A freshman class president and vice president are elected in the fall. Candidates must be approved by the dean of students. The elected officers comprise the executive council. The student council coordinates and generates enthusiasm for class activities and assists the faculty and administration in establishing policy as it pertains to the student body. Each homeroom has two representatives who are responsible to report to the student council all suggestions arising in the homeroom and to assist with the set up and clean-up of dances. All such suggestions or questions are considered by the executive council in consultation with the moderators. The moderators may make a decision on such matters or may recommend a decision to the administration. SAC officers meet with the moderators weekly and periodically with homeroom representatives to discuss student activities, upcoming events and their coordination, and any student-related questions and problems.

COUNCIL ACTIVITIES

Dance Committees. These committees are composed of Student Council officers plus homeroom representatives and volunteers from any of the four classes. Meetings are scheduled prior to each of the dances the student council runs. An administrator with the moderators and prefects are responsible for the smooth running of a student dance.

Class Activities. The Student Council will organize and run class activities after soliciting suggestions from the student body. Although they may vary from year to year, class activities can include such events as field days, dances, ring ceremonies, class nights, a senior/junior semi-formal, and a sophomore/freshmen semi-formal.

Prom Committee. The Xavier prom committees consist of the junior and senior Student Council officers and any junior and senior volunteers who are interested in planning the annual Xavier junior and senior proms. They have input regarding decorations, prom favors, programs, D.J., site, menu, etc.

Big Falcon/Little Falcon Program. SAC assists the Admissions Office with the design and implementation of activities for the Big and Little Falcons.

Xaverian Missions Spirit Week. In the spring SAC and the Ryken Service Society sponsor numerous activities and events designed to help generate Xavier spirit. Highlights of the week include an intramural championship basketball game and collections for the Xaverian Brothers missions.

STUDENT BODY OFFICERS FOR THE 2015-2016 SCHOOL YEAR

President	Connor Flynn	Vice President	Jameson Kief
Secretary	Frederick Augur	Treasurer	Abhishek Gupta

CLASS OFFICERS FOR THE 2015-2016 SCHOOL YEAR

Seniors:	President John Sadak	Vice President Joseph Zacchia
Juniors:	President Robert Larese	Vice President Andrew Miano
Sophomores:	President Stephen Caulfield	Vice President Justin Tan

HONOR SOCIETIES

National Honor Society: The Monsignor Wilson Chapter of the National Honor Society includes qualified juniors and seniors. Each member is provided with a handbook which outlines the Chapter rules and regulations. Besides honoring outstanding students, the main thrust of the local chapter is to give service to the school community. Members of the society are expected to tutor students and to assist at parent programs, special Masses, Chapter service projects, Alumni Association events, and whenever called upon by any segment of the school community. Each member is required to perform twelve (12) hours of service each year according to NHS Handbook guidelines.

Tutoring is perhaps the society's chief activity. Tutoring is done on the basis of need and at a convenient time for both parties in Room 402 and is prefected by the moderator. At the end of each marking period, tutors write reports of each student for his teacher and guidance counselor. Tutoring is done **in addition to the extra help that is given by the subject teacher**. Ms. Vitale is the moderator.

OFFICERS FOR 2015-2016 SCHOOL YEAR

President	Frederick Augur
1 st Vice President	Luke Kessler
2 nd Vice President	Connor Frauendorf
Secretary	Abhishek Gupta
Treasurer	Cameron DeChalus

Archivists (Chapter Historians) Zachary Braun, Noah Goff, Christopher Leroux

French Honor Society: The Société Honoraire de Français is a nationally chartered society whose purpose is to reward high scholastic achievement in the study of French, and to encourage and foster natural curiosity about francophone culture around the world. In order to be considered for membership in the society, students must be entering the third full year of French study, and must possess an A- or higher cumulative GPA in all high school French study. Additionally, students must also possess an overall GPA of 3.33 in all other courses of study at Xavier. The society's members participate in activities that provide access to French and francophone culture; they also provide a support network for other students studying French at Xavier. Mr. Brodeur is the moderator.

Latin Honor Society: The Latin Honor Society is opened to students who have studied Latin for a minimum of two years and have maintained an A-average. In addition to an exemplary performance in their study of Latin, Honor Society Members must also demonstrate a consistent commitment to Classical Studies. The purpose of Xavier's Latin Honor Society is "to encourage an appreciation of the language, literature, and culture of ancient Greece and Rome as well as to impart an understanding of the debt of our own culture to that of Classical antiquity." The National Honor Society is sponsored by the American Classical League. Br. John Sullivan is the moderator.

Spanish Honor Society: The "Sociedad Honoraria Hispánica" is opened to students who have studied Spanish for 2 years and have maintained an A-cumulative average in Spanish with an overall GPA of 3.33 in all other

courses of study at Xavier. The purpose of the society is to recognize high achievement of students in the Spanish language and to promote a continuing interest in Hispanic studies. The chapter at Xavier is named "El Cid". Mrs. Lane is the moderator.

Mu Alpha Theta Math Honors Society: This society is open to students in Pre-Calculus or above and participates in national contests such as the Log 1 contest and the Mandelbrot contest. Students also have opportunities to participate in other math contests throughout the year to earn scholarships for college. Students are expected to do six hours of community service dealing with math tutoring during the year. Mr. Traceski is the moderator.

Science National Honor Society: The Science National Honor Society was established to encourage and recognize scientific and intellectual thought, and to promote scientific comprehension within the civic community. SNHS seeks to engender a new group of young thinkers who will be the future of industry, research, and scientific exploration for America. Members are expected to be of strong moral character, and embody the Xaverian values of humility, trust, zeal, compassion and simplicity. As part of our mission in the Science National Honor Society, we work to promulgate information about the benefits of science, provide tutoring to students having difficulty with their science classes, and allow for discussion and analysis of current scientific topics. Membership is open to junior and senior class students who are currently enrolled in a science course, and who have achieved exemplary academic status in both their regular coursework (B+, or greater) as well as in their scientific studies (A-, or greater). Dr. DiCapua is the moderator.

***See information under ACADEMIC INTEGRITY on page 17 regarding removal from NHS and/or Language Societies.**

CLUBS AND ACTIVITIES

Club Recognition: Students who meet the minimum requirements of participation set by individual club moderators will receive a certificate of recognition from the moderator at the end of each year. Eligible participants will also receive a Club Letter once during his Xavier career. Students receiving Club Letters will be recognized publically for their contributions.

Eligibility: Students who fail more than one course at the end of a marking period may not participate in extracurricular activities of any kind for the entire next marking period, with the time of the ineligibility beginning on the day grades are reported to the school office. Extracurricular activities are defined as any and all school-supervised activities including the clubs described below.

Ambassadors Club: The ambassadors club assists the Admissions Office in representing Xavier High School in recruitment and marketing events such as Open House and grade school visits. Membership is open to all students. A Xavier ambassador must be prepared to speak in front of student and parent groups, demonstrate excellent leadership skills, and possess strong school spirit. Membership is open to all students. Mr. Grasso is the moderator.

Art Club: Members of the art club work on projects that take the form of wire sculpture, mosaics, and painting. The club is open to all students and produces

a piece of religious art for the school each year. Ms. Vitale is the moderator.

Astronomy Club: As a member of the NASA and Caltech Jet Propulsion Laboratory's Night Sky Network, the mission of the Xavier Astronomy Club is to foster awareness of, and interest in, the field of astronomy. The club is a place to find information about recent scientific accomplishments and discoveries concerning our solar system and beyond. It is also a place to learn the basics of backyard astronomy, or stargazing. From club-sponsored observing sessions at school and teaching students "what's up" in the night sky, to off-campus weekend visits to Wesleyan's Van Vleck Observatory and Central Connecticut State University's Copernican Observatory and Planetarium, the club aims to bring a love of the cosmos, and a love of citizen science in general, to the Xavier community. Mr. Brodeur is the moderator.

Columbian Squires: This club at Xavier, sponsored by our local Knights of Columbus organization, is a leadership development program for young Catholic men and is designed to develop young men as leaders who understand their Catholic religion and who have a strong commitment to the Church. The Squire circle is an athletic team, a youth group, a social club, a cultural and civic improvement association, a management training course, a civil rights organization and a spiritual development program all rolled into one. Mr. R. King is the moderator.

Cultural Diversity Club: The cultural diversity club meets to discuss diversity issues which affect not only the Xavier community but society as a whole. Mr. Garrity is the moderator.

Debate Club: The debate club participates in several invitationals throughout the course of the year, as a member of the Connecticut Debate Association. The majority of debate tournaments occur on Saturdays. Students can compete either at the varsity or novice level competition. Mr. R. King and Mr. Schmaling are the moderators.

Drama Club/School Musical: The drama club presents a play in the fall and a Broadway musical for the student body and outside guests in early spring. Students from both Xavier and Mercy are involved in the production of both events. The play and musical and all rehearsals are held at Mercy High School and students are responsible for their own transportation. Mr. Pipke and Mr. Smith are the moderators.

Driver Education: Open to students 16 years of age. This thirty-eight hour program fulfills State requirements for obtaining a driver's license. The after school program consists of 30 hours of classroom preparation and 8 hours of practice driving. Four courses are offered each year: September, November, March and May. Interested students should see Mr. Magner or Mr. Braychak.

Engineering Club: Members of this club learn the principles of engineering and apply them to a number of different problems. In recent years the engineering club has participated in the Real World Design Challenge which deals with aeronautical design. There are both state and national contests incorporated in the RWDC. Students are able to learn real life engineering problem solving skills while working with engineers and using the most up-to-date software in the aeronautical design industry today. Mr. Copeland is the moderator.

Envirothon: This club prepares students for a state-wide Envirothon competition held in May each year. Students explore the categories of wildlife, forestry, soils, aquatics plus one current issue that changes each year. Seven students are selected in the spring to represent the school at the statewide competition. This competition is held entirely in the field with appropriate stations set for each of the five major categories. Mrs. Charpentier is the moderator.

Falcon Talk: Falcon Talk is Xavier's podcast club that brings the latest in Xavier news. This club meets most Tuesdays and Fridays from 2:30-3:30 p.m. Meetings involve gathering news, planning the podcast, and recording. A new podcast is available every other week on the Xavier homepage and on Sound Cloud. The moderator is Mr. Doherty.

Gaming Club: Students have the opportunity to learn and hone their skills in a variety of games including collectible card games, board games and video games. The gaming club meets nearly every day and is open to all students. New players are encouraged to join at any time. Mr. Fowler is the moderator.

Italian Club: This extra-curricular club is open to all students and exposes students to beginning conversational Italian as well as activities/discussion relative to Italian cuisine, Roman architecture and Italian culture. Ms. Vitale is the moderator.

Literary Magazine: Xavier's literary magazine features poetry, short stories, and reflections on life at Xavier High School and the world beyond. The magazine is written entirely by Xavier High School students, and offers interested students of all grade levels a place where they can independently indulge and shape their own creative energies outside the structured environment of the classroom. Mr. McGrath is the moderator.

Math Team: Students meet for practice rounds and review as preparation for monthly Middlesex County Math League contests. Xavier's team has a strong history of performing very well, qualifying for state, regional and national contests. Mr. Traceski is the moderator assisted by Mr. A.T. Gargano.

Model Congress: Students involved in Model Congress study and research American political issues with the intent of representing states and role playing officeholders at the university mock congresses sponsored by Yale, Harvard and other universities. Mr. Royce is the moderator.

Model Court: Students simulate courtroom activity, study a case, and role play attorneys and witnesses. Students compete against other Connecticut high schools in an annual Mock Trial Competition held in December. Mr. A. King is the moderator.

Model United Nations: Members of this club learn the processes and significance of the United Nations as they act as delegates for member countries, attend conferences where they role play, serve on committees and diligently represent their nations. Current important international issues are explored. Mr. Schmaling is the moderator.

MYARC Volunteer Program: MYARC (Middlesex Youth ARC, Inc.) is a volunteer service organization. Its purpose is dedicated to the philosophy that growth and personal development occur as a result of social interactions

between persons with intellectual disabilities and the students of Xavier and Mercy High Schools. MYARC is an independent organization that is affiliated with MARC Community Resources. Our student volunteers have a unique sense of responsibility and dedication to this community service. Recreational activities are held Tuesdays and Thursdays throughout the school year at Mercy. The highlights of the year include three evening dances. Mr. Smith is the moderator.

Newspaper: The KESTREL is Xavier's online, student newspaper. Club members meet bi-weekly and are expected to contribute articles and/or art and photos on a weekly basis. Contributions of all media forms are welcomed and are approved for publication by the club's Editor in Chief. Mr. St. George is the moderator.

Photography Club: The photography club is a way for students interested in photography, whether beginning or advanced, to learn about the medium and increase their photography skills. Students discuss and learn to shoot in various modes and conditions (manual, low light, athletic events, etc.), discuss and experiment with various terms and techniques (adjusting aperture and shutter speed, fill flash, etc.), and work on photographing people, animals, landscapes, etc. In addition to learning beginning and advanced levels of photography, students are encouraged to submit their photos for Xavier publications such as the yearbook and *Xavier Today*, as well as offer submissions to various local and national competitions. Mr. Braychak is the moderator.

Principal's Advisory Council: The Principal's Advisory Council is made up of juniors and seniors and serves to advise the principal on matters that pertain to the student body. The goal of the council is to find ways in which the student body and the principal can work together to make the Xavier experience as positive as possible for all Xavier students. The council meets monthly to discuss ways in which the positive aspects of the student experience can be enhanced and to address areas in which the student experience can be improved. Students interested in joining the council must apply and interview with the principal. Mr. Donohue is the moderator.

Railroad Club: The Xavier Railroad Club is open to all students, ninth through twelfth grade, who have an interest in trains, either model railroading and/or the real thing. The club has a designated area in the school building where it is beginning to re-build an HO scale model railroad. A railroad library of train books and magazines is also part of the club room. During the last several school years and summers, club members have taken long and short distance trips to various hubs to see real railroading in action. Included in this travel list would be Cumberland, MD; Altoona, Scranton, and Lancaster, PA; Amsterdam, Herkimer, Binghamton, and Delanson, NY; Boston, Worcester, Framingham, and Ayer, MA; Trenton and Princeton Junction, NJ; and Old Saybrook and New Haven, CT. All Aboard! Br. Ryan is the moderator.

Robotics Club: The Robotics Club meets weekly before the season and daily during the season (January – February) in order to design and create a robot that will compete in the FIRST National Robotics competition. Students acquire funding, and are in charge of marketing and development as well as the design and building of the actual robot. The FIRST competition grades students not

only on the performance of their robots but also on service, leadership, sportsmanship, presentation, outreach, website design, and the aesthetics of the robot. The students perform all of these tasks between them, with some focusing more on the engineering, some on programming, and some on the administrative and business tasks. Mr. Ricciuti is the moderator.

Ryken Service Society: The Ryken Service Society is an outgrowth of the Xaverian Brothers Sponsored Schools' student programs. Taking its name from the founder of the Xaverian Brothers, Theodore James Ryken, the society's aims are to encourage students to become involved with the various service opportunities provided through the school and through their faith communities. What the group provides is the time and place to put those experiences into a context of faith and vocation. The members participate in prayer that reflects the spiritual dimension of service. They are also introduced to people who work within Christian Service Organizations. Members of this society become aware of peace and justice issues. Mr. Tyrol is the moderator.

Sequential Art Club: The sequential art club provides a space where students can compare and analyze comic book and comic strip art by learning artistic styles and concepts of pencils and inks and looking at different writing styles within the genre. Additionally, students have the opportunity to create their own comic book or comic strip while practicing the techniques of drawing and inking, using digital programs to add colors and effects, and learning to lay out panels and text. Mr. Fowler is the moderator.

Ski Trips: Ski trips are open to all members of the Xavier community and welcomes skiers and riders of all levels. As part of the group, students take part in day trips to various ski resorts in New England. Trips are usually held on a Saturday between January and March, with a goal of three trips per year. Past trips have been to Killington, Stratton, Mount Snow and Okemo. Mr. Belmonte is the moderator.

Strategic Gaming Club: The Strategic Gaming Club meets on a weekly basis. It gives both experienced and novice players the opportunity to improve their skills and tactics, as well as enjoy casual playing time. The games include Chess, Stratego, and Risk, but students are encouraged to play any strategy games. Students, at their discretion, may create school-wide tournaments. Mr. Markham is the moderator.

Students For Life: Students examine issues such as euthanasia, suicide, abortion, capital punishment, poverty, pollution, war, materialism, and other issues concerning life. The core group sponsors and organizes guest speakers, debates, and annually participates in the National Right To Life March in Hartford, CT. Mr. Lyons is the moderator.

XOC (Xavier Outdoorsman Club): The XOC is a group dedicated to hosting outdoor adventures in the company of fellow students in an effort to grow appreciation for the glory of nature. Outdoor adventures will include but are not limited to hiking, biking, rock climbing, kayaking, and backpacking. Mr. Elligers is the moderator.

XSN (Xavier Streaming Network): XSN is Xavier's streaming network which produces videos of Xavier sporting events and other school activities and

events. The streams can be viewed at *PlayonSports.com* under Xavier High School. Mr. Kieda and Mr. Mule are the moderators.

Yearbook: The DON exists to publish an account of the year's activities at Xavier. Students meet weekly during the school year. Ms. Lee is the moderator. Br. John Sullivan is co-moderator.

THE MEDIA CENTER

Hours: On school days the Media Center is open from 7:30 a.m. to 5:30 p.m. Monday through Friday.

Circulation: Books and back issues of magazines may be taken out for a three-week period and may be renewed if they are not in demand. Current issues of magazines and reference books circulate only overnight. Videos or DVD's may be checked out for three days. A fine of five cents per school day is charged for overdue materials.

Research Tools: The OPAC (on-line public access computer) is the electronic card catalog that lists the Media Center's holdings by author/title or subject. Periodical indexes are also available. Students have access to the Internet for research purposes only. There are several online databases available for student use. These are accessible from any web browser with a user name and password. The staff of the Media Center offers assistance to students and faculty with the location and use of all information resources.

Orientation Classes: All freshmen English classes are brought to the Media Center for orientation to the research databases and to the policies of the center. A goal of the Media Center is to ensure that students are effective users of information and technology.

A.V. Equipment: There are twenty-four computers and ten laptops for student use. Presently our Software Standards are: Windows 7 and Microsoft Office 2013 Professional (Word, Excel, PowerPoint). The Media Center maintains a significant collection of audiovisual materials and equipment that is available for student and faculty use. There is a photocopier, digital video and still camera, LCD projectors for PowerPoint presentations, Mimio (an interactive digital whiteboard recorder), audio books and DVD players. All are available for classroom use.

Atmosphere: An atmosphere of quiet study prevails in the Media Center. No game playing is permitted in the Media Center before 4:00 p.m. Students are not allowed to use computers and/or calculators for video games or social use. Food and/or drink is not allowed. Reading is encouraged both for school and for pleasure.

THE XAVIER OFFICE OF ADVANCEMENT

The Office of Advancement at Xavier coordinates all fundraising activities and events for the school. This includes the Xavier Annual Fund, which raises money for both restricted and unrestricted purposes, including financial aid, athletics, academics, student activities, capital improvements and other special needs as designated by the Headmaster. Capital Campaign activities and fundraising are planned and conducted through the Office of Advancement. Endowed Scholarships also play a crucial role in the financial health of the institution, providing financial aid and scholarship in perpetuity. Cash gifts, bequests, transfers of property, securities, real estate and other

assets are processed through this office. All donations are tax deductible to the amount permitted by law. For more information or to make a contribution to Xavier, please call the Office of Advancement at 860-347-6079 or visit the school website at www.xavierhighschool.org.

THE XAVIER ALUMNI ASSOCIATION

Working with the Office of Advancement, the purpose of the Alumni Association is to promote the community spirit and ideals of Xavier to the larger alumni community. The Xavier Alumni Association also supports the Xavier Annual Fund as defined by the Alumni Board and the Headmaster. To accomplish its goals the Association runs or participates in a number of events throughout the year, including the Alumni Golf Classic, class reunions, homecoming, alumni raffles, the Class Contact program and other special events held to benefit the school. For more information about the Alumni Association, please call the Office of Advancement at 860-347-6079 or visit the school website at www.xavierhighschool.org.

XAVIER HOME AND SCHOOL ASSOCIATION

The association is composed of parents of Xavier students. Its function is described in Article II of its constitution under objectives, which are:

1. To help parents and teachers acquire a profound appreciation of the ideals of Catholic education.
2. To promote a clearer understanding of the mutual educational responsibilities of parents and teachers.
3. To encourage the home and school to a greater degree of cooperation in discharging their responsibilities.
4. To promote social and fund raising activities for the benefit of the Xavier community.

The leadership is composed of officers who shall be elected at the annual meeting of the executive committee which shall be the last meeting of the year; however, any vacancy shall be filled by vote of the executive committee. The association has both standing and special committees composed of several members. The work of the committees is generally social, athletic and fundraising in nature. Brother Brian is the moderator. Ms. Saitta is the liaison. Information concerning Home and School activities may be obtained by contacting Ms. Saitta in the advancement office at 860-347-6079.

OFFICERS FOR 2015 - 2016

- | | | | |
|---|--|------------------|---------------------|
| President | Mr. Christopher Bongo | Secretary | Mrs. Rachel Rivera |
| Vice President | Mr. Anthony Grasso | Treasurer | Mr. James Coughlin |
| Committee Chairs | | | |
| Athletic | Mr. Leon Haberski | Auction | Mrs. Lynn Blanchard |
| Communication | Mrs. Suzanne Berry | | |
| Hospitality | Mrs. Karen Bongo, Mrs. Mimi Didato, Mrs. Tracy Kelly | | |
| Class Representatives | | | |
| Seniors | Mrs. Annamarie Beaulieu | Juniors: | Mrs. Rachel Rivera |
| Sophomores | Mrs. Suzanne Barry | Freshmen | TBD |
| Members-At-Large | | | |
| Mrs. Lynn Blanchard, Mrs. Karen Bongo, Mrs. Rachel Rivera | | | |

INTERSCHOLASTIC ATHLETIC PROGRAM

(Phone 860-347-7060 • Fax 860-346-6859)

Xavier High School is a member of the Connecticut Interscholastic Athletic Conference and therefore is bound by all rules of that organization. Xavier competes in the Southern Connecticut Conference. Mr. Anthony Jaskot, Director of Athletics, Mr. Daniel DeConti, Assistant Director of Athletics, and the coaching staff supervise interscholastic sports on varsity, junior varsity, and freshmen levels. Our athletic trainer, is available each day after school and for game coverage for designated sports. Parent Sports Information Night will be held prior to each athletic season as noted on the school calendar.

Interscholastic Sports and Coaches

Sport	Season	Levels	Head Coach
Crew	Fall	Varsity,J.V.,Novice	Mr. Belmonte
Cross Country	Fall	Varsity,J.V.,Frosh	Mr. Stonier
Football	Fall	Varsity,J.V.,Frosh	Mr. Marinan
Soccer	Fall	Varsity,J.V.,Frosh	Mr. Fitzgerald
Sailing	Fall	Varsity	Mr. Hayes
Basketball	Winter	Varsity,J.V.,Frosh	Mr. Kohs
Indoor Track	Winter	Varsity,J.V.	Mr. Stonier
Wrestling	Winter	Varsity,J.V.	Mr. Cunningham
Ice Hockey	Winter	Varsity,J.V.	Mr. DeConti
Swimming	Winter	Varsity	Mr. Haines
Rifle Team	Winter	Varsity	Mr. A. King
Baseball	Spring	Varsity,J.V.,Frosh	Mr. Cerreta
Crew	Spring	Varsity,J.V.,Novice	Mr. Belmonte
Lacrosse	Spring	Varsity,J.V.,Frosh	Mr. Basile
Track	Spring	Varsity,J.V.,Frosh	Mr. Stonier
Golf	Spring	Varsity,J.V.	Mr. Kohs
Volleyball	Spring	Varsity,J.V.	Mr. Post
Tennis	Spring	Varsity	Mr. Lyons
Sailing	Spring	Varsity	Mr. Hayes
Ultimate Frisbee	Spring	Varsity,J.V.	Mr. Applegate

Eligibility: Students who fail more than one course at the end of a marking period may not participate in extracurricular activities of any kind for the entire next marking period, with the time of the ineligibility beginning on the day grades are reported to the school office. Students who are not up-to-date with service hours, are delinquent in finances, or have had disciplinary issues are candidates for ineligibility. Extracurricular activities are defined as any and all school-supervised activities in which the participation constitutes a significant expenditure of time (sports, organized clubs, plays, intramurals, organized weight-lifting, etc.) Ineligibility does not pertain to dances, proms, retreats, or community service. Parents desiring to have their sons become ineligible may do so by notifying their son's academic dean. At any time during the school year, teachers may recommend to a student's academic dean that he should become ineligible because of studies or poor attitude. A meeting will be called with the student's teacher to determine his status. At the discretion of the academic dean

it may be possible for the ineligibility status to be lifted prior to the end of the next marking period.

Insurance: Xavier High School has non-duplicating insurance. For any athletic injury a parent/guardian must first make claim against their own insurance. The school insurance covers the amount they deem reasonable beyond the coverage provided by the parent/guardian insurance.

Intramural Sports: Intramural sports are offered to all students during the fall and winter. In-season athletes are allowed to participate in an intramural sport other than their in-season sport, providing they obtain written permission from their head coach.

Player Participation in More Than One Sport Per Season: Per C.I.A.C regulation, player participation in more than one C.I.A.C. sport per season is prohibited. A student who makes a team cannot withdraw from that team during that sport's season to become a member of another team except by mutual consent of the coaches and the athletic director.

Absenteeism: A student is ineligible to play in or attend an athletic contest or practice if he is absent from school. **Any student reporting to school after the start of period 3 or leaving school before the end of period 5/5A (must be present for five full class periods) will not be allowed to participate in or attend any athletic practice or game.** Exceptions to this policy may be granted by the dean of students. Any student who is truant may be declared ineligible to play in his next athletic contest. A student who is absent due to illness on Friday will not be eligible to play in a contest on Saturday without the approval of the dean of students in consultation with the athletic director.

Physical Exam: See page 18.

Practice Time: After school practices for freshmen, junior varsity, and varsity teams begin no earlier than 3:30 p.m. and should conclude after a maximum practice time of 2 ½ hours. Student athletes should be ready to leave the school property by 6:30 p.m. Changes and exceptions to this rule will be announced. **Please note** that practice times for teams practicing off campus are determined by the availability of the venue. There will be no practice sessions on Sundays or the following major holidays: Labor Day, Thanksgiving Day, Christmas Eve (after 12 noon), Christmas Day, New Year's Day, Good Friday, and Memorial Day.

Postponements: The cancellation and/or postponement of athletic events will be determined after 1:30 p.m. and posted on our website as well as the CIAC website www.casciac.org.

STUDENT GUIDELINES AND POLICIES

INTRODUCTION

"You shall love the Lord with all your heart, with all your soul, with all your mind, and with all your strength. You shall love your neighbor as yourself." Mark 12, 29-30.

The God who loves us asks us to love ourselves and accept ourselves as we have been created. In turn, we are called to extend that love and acceptance to others. Guided by God's love, Xavier High School strives to create a learning environment in which teachers can teach and students can learn in a truly Christian atmosphere where all feel safe and accepted.

The intention of our school guidelines and policies is to make this possible. Respect for others is a hallmark of Xavier High School. Disrespect in word or deed toward any members of the community is not tolerated. The regulations that follow are intended to provide for the good order of our school community. Xavier gentlemen are expected to abide by them at all times. Failure to live up to these regulations will result in disciplinary action deemed appropriate to the particular offense. These regulations are reviewed regularly by the school administration and revised as necessary. All regulations are promulgated by the Headmaster and are interpreted and applied by the Principal and Deans.

ATTENDANCE

Regular attendance at school is necessary for academic success. Makeup assignments and makeup time do not adequately replace class attendance. Students who are absent can access Netclassroom for assignments through our website www.xavierhighschool.org. *It is the responsibility of each student upon returning to school after an absence to see each of his teachers about any missed work.* Students who are absent from school may not participate in or attend any academic, athletic, social, or school event on the same day. Students arriving to school after the start of third period will be marked as absent from school, but will be required to stay in classes for the remainder of the day. **In addition students who arrive at school after the start of third period or leave before the end of period 5/5A (must be present for five full class periods will not be allowed to participate in or attend any athletic or extra-curricular activities on that school day.** Exceptions to this rule may be granted by the dean of students.

A. Procedures to Follow When a Student is Absent

Each day a student is absent his parent or guardian is expected to call the school (860-346-7735) between 7:45 and 9:00 a.m. A student who has been absent is required to bring a note to the office by 8:10 a.m. on the day of his return. These explanatory notes are to be specific and include complete explanations of the reasons for the student's absence and should be dated. Students may not write the explanatory note themselves. Any student who forges a note will face the possibility of suspension.

B. Excused Absences

A parent may not absent his/her son from school for any frivolous reason. Any instance of this nature will be looked upon as an "unexcused" absence and treated accordingly. Upon returning to school, students are required to bring a

note to the main office. However, such procedure does not automatically excuse the absence. The decision to classify an absence as "excused" or "unexcused" is at the discretion of the dean of students.

Acceptable excused absences include serious medical illness, death or serious illness in the immediate family, mandatory court appearance, and absences excused in advance by the dean of students. A student attending a school sponsored function is not considered an absence. All other absences are considered "unexcused". A physician's note may be required for extended absences.

C. Family Vacations

Students are expected to be in school whenever school is in session. In light of this, absences for vacation reasons are to be avoided whenever possible. Parents who decide to extend the beginning or end of a vacation or weekend, or who arrange to take trips and/or vacations during times when Xavier is in session, should note that such absences are "unexcused." As such, the student will not be excused from any material that was covered or from any tests and/or exams that took place during such absences. Parents need to contact the dean of students when these situations arise. Teachers are not required to stay after school with students to provide additional instruction on material missed. **All assigned work excluding quizzes or tests is due on the day the student returns to school. Tests and quizzes will be made up at the discretion of the dean of students. Assignments, tests, and quizzes missed due to a vacation that leads into the end of the marking period cannot be made up and will result in a zero being assigned.**

D. College Visitations

College visitations should be planned for faculty days, holidays and school vacations. In extraordinary circumstances, permission to visit a college during the school week may be granted by the dean of students. Permission must be requested one week in advance and in writing. Failure to do this will result in the absence being considered "unexcused". The school reserves the right to limit the number of college visitations. No visitations will be allowed after the April vacation.

E. Excessive Absences

In the interest of keeping absences to a minimum, parents will be informed of excessive absence problems at the end of each semester or as serious problems arise. In cases resulting from absences due to serious illness, parents are expected to assume the responsibility of reporting such situations to the dean of students. Many times a student's attendance has a direct bearing on his academic performance. As a result, students who are absent (this includes both excused and unexcused absences) 16 or more days for a full year course and 8 or more days for a half year course, may risk losing academic credit, subject to review by the administration. The student may be required to make up missed days over vacations and/or on Saturdays and seek outside tutoring in order to complete academic requirements and to receive full credit for his course.

Any student who has an excessive absence problem without a valid reason

will be placed on disciplinary probation. A student who has, in the judgment of the school administration, an excessive absence problem during two school years may be dismissed from Xavier as soon as the problem becomes apparent during the second school year.

F. Suspension

All missed work, including tests and quizzes, as a result of suspension is due the day the student returns to school. Work not submitted on the day the student returns may result in a zero being assigned.

G. Absences on days of Mid-Year and Final Examinations

No student will be excused from taking a mid-year or final examination on the day and time scheduled without a legitimate reason (as determined by the dean of students) and communication between parents and the dean of students. In certain circumstances, a note from a doctor attesting explicitly to the student's inability to attend school may be required.

H. Tardiness

A little late is too late. Students who arrive after 8:15 **must** report to the main office. Students who arrive late to school need to present an explanatory note from a parent. Students who arrive late to school unexcused will be issued a detention; chronic tardiness will result in further disciplinary action. The dean of students will determine whether a lateness is excused or unexcused.

I. Early Dismissal

For serious reasons, a student may be dismissed early from school by bringing an explanatory note requesting such permission from his parent to the dean of students **by 8:10 a.m. Failure to do so will result in a detention.** Doctor/dentist appointments, and driver's license examinations should not be scheduled during school time. **No students will be allowed to be dismissed early on days of school-wide masses and prayer services.** Any student dismissed before the end of period 5/5a will be ineligible to participate in or attend any athletic or extra-curricular activity on that school day. Exceptions to this policy may be granted by the dean of students.

APPEARANCE

In an effort to foster a sense of pride in himself and his school, the Xavier student will adhere to the following standards of grooming and dress. The following dress code is in effect **upon arrival at school, throughout the day and when leaving in the afternoon.** All matters of questionable dress and hair styles will be referred to the dean of students. He will decide if a student may remain in school, go home to properly dress, or stay out of class until proper clothes are brought to him from home. The student will serve detention time. The dean of students has the right to amend the dress code at anytime.

Dress Code

Students are expected to be properly dressed and neatly groomed at all times. Shirts must be tucked in, and buttoned at the neck and cuffs. Clothes must be clean, pressed and free from tears. Neatness is the objective, therefore a disheveled appearance will not be tolerated. On specific occasions, such as days of school-wide masses or days when the student is representing the school, a sports jacket may be required.

Standard Dress Code

- dress pants
- button down dress shirt (solid color or thin stripes only)
- tie
- black or brown leather dress belt
- over-the-calf dress socks
- black or brown dress shoes with matching soles **NB: shoes must conform with one of the five approved shoe styles**
- white short-sleeved undershirt without any form of writing on the front or back
- sweaters and/or sweater vests

Secondary Dress Code

On days when the Secondary Dress Code is in effect, students will be permitted to wear a school issued Xavier white or black polo shirt instead of a shirt and tie. The remainder of the Standard Dress Code will be in effect on these days. Xavier polo shirts must be purchased through the Xavier School Store.

Not Permitted

- recreational or casual clothing or clothing with flashy designs or labels

Pants

- pants with rivets, frayed hems or cuffs
- oversized pants, Dickies style pants, pants with sewn on pockets, bright or pastel colored pants

Shirts

- multi-colored plaid shirts, denim or flannel shirts, sweatshirts
- oversized or turtleneck sweaters, fleece style or other jackets

Ties

- bow ties and ties that are musical, light up, or have inappropriate pictures or slogans

Belts

- belts with any symbols, extreme designs in style or color, or writings
- casual or sport style belts, belts with large buckles and metallic studs

Socks and Shoes

- ankle, white and sports socks
- sneakers, walking shoes, hiking boots, clogs, mules, moccasins, sandals, slippers, work boots or boat shoes

Outerwear

- outer jackets and fleece jackets are not to be worn to class; they must be kept in the students' locker during all class periods
- hats worn or carried around during the school day

Jewelry

- lanyards, chain linked or rope wallet protectors
- earrings, ear protectors/spacers, eyebrow rings, tongue rings or ear studs
- casual styles of necklaces, which include but are not limited to seashell necklaces or Titanium necklaces
- multiple wrist bands (students are allowed to wear one wrist band)

Grooming

Hair must be neatly kept and well groomed. Hair must be cut to a length above the collar, above the ear, and not to go below half the forehead. Extreme or trendy styles will not be permitted. Inappropriate styles would include shaven heads, “fades”, “soup-bowl” cuts or corn rows, designer lines or mohawks. **The coloration of hair is not permitted.** Students are expected to be clean-shaven each and every day of the school year. Sideburns are not to exceed the middle of the ear in length.

Tattoos: Any student who tattoos their body will be expected to cover such tattoos via long sleeve shirts during the school day and during all extracurricular/athletic activities.

TRANSPORTATION

Bus Information

Xavier students riding the bus are expected to show common courtesy to one another and the driver. Bus riders, while waiting for the bus on or off campus and while riding it, are subject to school regulations and discipline. The bus driver is in charge of his/her bus and is instructed to report any misconduct on the bus to the dean of students. Any student who causes property damage to the bus will be held liable for the cost of repair and will be subject to disciplinary action. Any serious disciplinary violations may result in suspension or the loss of bus privileges. No refunds will be made in these cases. **Students are expected to carry their bus cards. Any student without his bus card will receive detention.**

Cars and Motorcycles

Any junior or senior driving a car or motorcycle to the school must register it (as well as register all other vehicles in which he may on occasion need to drive) with the dean of student’s office. All registered student drivers will receive a parking permit which **must** be displayed on the rear view mirror of their vehicle at all times. Any unregistered vehicle or vehicle without a valid parking permit which is parked on the property may be towed at the owner’s expense. Students may never park in spaces allotted to faculty and staff, in another student’s space, in handicapped spaces, in fire lanes or emergency spaces, or on unpaved ground. Improper or reckless use of vehicles on the school property or in the vicinity of the school may cause the driver to forfeit the privilege of driving to school. Once having arrived on school property, students are to leave their vehicles at once. Students may not return to their vehicles during the school day unless they receive permission from an administrator.

Parking tickets will be issued to students in violation of the above stated policies. Continued violation of any of these rules may result in the restricted use of the vehicle on school property. Xavier is not responsible for damage to any vehicle on school property. Xavier reserves the right to search any vehicle on school property at any time.

NB: *No student may drive to school and park off property. Freshmen and sophomores are not allowed to drive to school.*

ACADEMIC INTEGRITY

A. Cheating. Cheating, because it is a very serious breach of academic

discipline and personal integrity, will not be tolerated. Assignments and tests are invalid if cheating has occurred, and **no credit will be given for them.** Students who are caught cheating will be appropriately disciplined and may be suspended or dismissed from Xavier. A letter explaining the incident and requiring a parental signature will be brought home by the student.

Cheating is defined as:

- misrepresenting as one’s own effort academic work which has been done by another whether such misrepresentation has been accomplished with or without the permission of the individual;
- providing or utilizing prohibited assistance whether in the nature of a person or resource in the performance of assignments and examinations;
- the giving or receiving of information or answers before, during or after an examination;
- having access to unauthorized materials or information during an examination;
- the unauthorized or fraudulent acquisition and/or use of another’s academic property and;
- the use of cell phones or any electronic device to aid or misrepresent a student’s work.

B. Plagiarism. Plagiarism is the use of and representation of other people’s words and ideas, in whole or in part, as the student’s own work. Simply put, it is intellectual theft. It is the student’s responsibility to avoid such theft by citing and documenting his sources; if the student uses information that comes from anywhere other than his own head, regardless of whether it is summarized, paraphrased or quoted directly, he must cite the source.

Plagiarism, then, includes, but is not limited to, the following:

- copying word for word from any outside sources without proper acknowledgment, be it an entire paper, a paragraph or a few words and phrases;
- paraphrasing ideas from any outside source without proper acknowledgment;
- submitting in whole or in part a paper written by another.

All acts of plagiarism will be reported to the dean of students. The following guidelines will be used in determining the consequences of plagiarism:

3rd Degree Violation: This may occur due to ignorance or inexperience on the part of the student. An example of plagiarism at this level may involve a student’s using a paragraph or a few lines of text without citing the material properly. Most of the paper, however, is the student’s own work. Consequences will be parental contact, student revision of the assignment after meeting with the teacher, and a 20% penalty on the grade.

2nd Degree Violation: A second degree violation is considered a more serious plagiarism offense. Examples of this violation include the use of one or more paragraphs of another’s ideas and/or works without correct citation; improper and “cosmetic” paraphrasing also falls into this category. Although some of the work is the student’s, it is evident that much of the work has been taken from other sources and not referenced. Consequences will be

parental contact, student revision of the assignment after meeting with the teacher, 40% penalty on the grade, and detention at the discretion of the dean of students.

1st Degree Violation: A first degree violation is a severe case of plagiarism and indicates that the majority of the student's work has been taken from another source or sources and not referenced. An example may be the use of a purchased term paper or other materials as one's own. Consequences will be parental contact, student will redo the assignment and no credit for the assignment will be given. Detention will be at the discretion of the dean of students. **Repeated offenses may result in disciplinary probation, suspension or dismissal.**

A student in one or more academic honor societies who violates the academic integrity policy will be sanctioned according to the honor society's bylaws in addition to the school's policy. For a student not already a member of an honor society, some violations of the academic integrity policy could preclude acceptance.

Eligibility See "Eligibility" on page 14, Interscholastic Athletic Program.

Monarch Notes, Cliff Notes, Etc.

Original thought is a cornerstone of a well-educated student. In light of this, such aids are not allowed on school property and will be confiscated by any teacher who sees them.

Policy for Make-up Work

Students are responsible for making up work. Since the make-up policy of individual teachers varies, students should consult with their teachers regarding their make-up work policy.

Physical Education Classes

All students scheduled for physical education must participate and be in uniform. If any limitation is to be placed on a student's participation, a written note signed by the student's physician that clearly sets forth the limitation must be presented to the school nurse.

Senior Resource Periods

Seniors are to be only in the dining hall or Media Center during their resource period. They are not to loiter in the classroom hallways. Seniors with resource periods during lunch periods are to avoid the dining hall except during that time when they have been assigned to lunch. Seniors are responsible for the neatness of the dining hall during their resource periods. Dining hall privileges will be revoked for any senior who violates these conditions. Seniors whose resource period is during period 7, may leave at the conclusion of period 6 and must sign out in the main office. If for any reason seniors are granted the privilege to leave before period 7, they will be required to contact a parent/guardian and sign out in the main office.

PARENT/GUARDIAN INFORMATION

Cancellation of School

The cancellation of school will be announced on the following: WFSB Channel 3, WTNH Channel 8, WVIT Channel 30, FOX 61, CBS Radio Hartford Storm Center and the Xavier High School webpage www.xavierhighschool.org. An email will also be sent to parents and students.

Make-Up Policy

While the administration reserves the right to make up any cancelled school days, the following policy will generally be adhered to regarding make-up days. The first three lost days of a school year will be absorbed and will not normally be made up. Subsequent days may be made up at the discretion of the administration. The first days rescheduled will be those days in the second semester that are marked as no classes. If it becomes necessary to make up more days, the end of the school year will be considered. For the 2015-2015 school year spring break will not be used for make-up days. Student attendance is required on any make-up days. If a student is absent on these days, it will be marked as an unexcused absence unless cleared by the Dean of Students.

Change of Address

Any change of address, telephone number, cell phone number or email address must be reported to the school office as soon as the change is effected.

Messages

The school will always assist in emergencies, but in general we cannot interrupt classes to deliver messages, forgotten lunches, and athletic equipment.

Parental Appointments

Parents who wish to see a particular member of the faculty or administration are asked to phone or email for an appointment.

Physical Exams: As a student's physical development is essential to a Xavier education, we offer a wide range of physical activities that students partake in – interscholastic sports, intramural sports, physical education classes, field days and class nights. Because we offer a wide variety of options for physical growth, it is necessary for all students to have a pre-participatory examination on a yearly basis. All students are required to have a physical examination prior to the start of each school year. Physicals must take place between May 15th and August 15th and a physical form must be on file in the nurse's office at the start of each school year. No student-athlete may try out for any team without a physical form on file in the nurse's office.

Visitors

No visitors are allowed in classrooms without obtaining the approval of a member of the school's administration several days in advance, at which time details will be arranged. Upon entering the building all visitors **must** report first to the front desk to sign-in and obtain a visitor's name tag. Upon leaving all visitors must sign-out and return the name tag.

STUDENT INFORMATION

Arrival and Departure Time

Except for seniors who have their resource period during the first period all students must be in their first period class by 8:15 a.m. Seniors who have a resource period during the first period must arrive to school by 8:50 a.m. Students late for school **must obtain a tardy slip from the main office.** Students may not leave the campus at any time during the school day prior to 2:26 p.m. without permission from the dean of students. Students should

understand that the school day extends from the time they first arrive at Xavier in the morning until they leave at the end of their day.

Behavior at School Sponsored Events

All members of the Xavier community are expected to behave in a respectful and courteous manner at all times, including at extracurricular activities. Members of clubs and teams represent Xavier and must respect the rules and property of both Xavier and other schools. Good sportsmanship is expected of all participants in extra-curricular/athletic activities. Students also must be reverent and exhibit appropriate participation during religious events such as masses and prayer services as these religious celebrations and activities are the foundation of life at Xavier.

Behavior Off-Campus

Any student whose behavior or actions warrant an arrest or interaction with local or state police must notify the dean of students immediately. Students involved in such matters will be subject to disciplinary action.

All Xavier High School regulations are in effect whenever a Xavier student is at Mercy High School.

The Saybrook Road shopping center is off limits to Xavier students during the school day. It is expected that students will behave appropriately and follow all school policies when visiting the shopping center after school. Students who violate this restriction or other school policies at the shopping center before or after school will be subject to disciplinary action.

Student actions/behavior on public transportation and in the local business area before and after school should reflect good manners and respect for others. Complaints will become a disciplinary matter involving parents, if necessary.

Care of Property

Each student can reflect the pride he has in our school by taking proper care of the building, its furnishings, and grounds. Students are expected to pick up stray papers in corridors, classrooms, and on the grounds and to dispose of them in the receptacles provided for this purpose. Students who accidentally or intentionally damage school property or the property of another student will be held liable for the cost of repairs or replacement. Any student who sees some school area in need of repair is encouraged to report this fact to a member of the administration so that prompt repairs can be made.

Daily Announcements

Students are responsible for being attentive to the all the announcements made during the school day. Students who do not report to the office when called will normally be assigned to detention.

Dances

Student dances are open to Xavier students and their female high school dates, and young women from Catholic high schools. No one else will be admitted. Proper school I.D. is required for admittance and students and their guests must be dressed appropriately. Prom and semi-formals are open only to Xavier students and their female dates who are appropriately dressed in female attire. Every student who attends must present an I.D. card at the door. School regulations regarding smoking and possession, use and/or distribution of drugs

and alcoholic beverages are in effect. During the dance, students are not allowed to go outside the building unless accompanied by a SAC moderator or administrator. Any student who must leave a dance early must see the dean of students for permission. After the student's parents have been contacted, the decision will be made whether the student will be allowed to leave the dance. There will be no refunds of the admission price.

Dirty dancing/grinding or mosh pits will not be tolerated at any school dances, including proms and semi-formals. Any student involved in these activities will be confronted and his parents will be contacted. Students may be prohibited from attending future dances, including proms and/or semi-formals, issued detention, and may face suspension.

Emergency Procedures/Drills

Evacuations are conducted in absolute silence during both the exiting and re-entering of the building. Particular instructions are found in all classrooms. Any student who fails to comply with the rules and regulations of emergency procedures will receive detention and be a candidate for suspension.

Field Trips

Guidelines for behavior on a field trip will be the same as they are during the school day. A permission form and all fees associated with the trip must be submitted prior to the date of the trip. If not, the student will not be allowed to attend the trip. Only students in good academic and disciplinary standing will be allowed to participate.

Guidance and Pastoral Advising Appointments

Students who have appointments are expected to (1) present a pass to inform their classroom teacher and (2) make-up all missed school work. In the event of a major assessment, a teacher may require a student to reschedule his appointment.

I.D. Cards

Students are expected to carry their I.D. cards at all times and must surrender their card to any teacher requesting them. Any student not possessing their I.D. card will be issued a detention. Lost I.D. cards should be reported to the main office. A \$10.00 fee will be collected for a replacement I.D.

Illness

Students who are ill should notify their teacher who in turn will notify the main office. A member of the administration will accompany the student to the nurse's office. Upon returning to class from the nurse's office, the student should have an admittance slip from the school nurse. The school nurse will contact parents of those students who are too ill to return to class. In such cases, parents must pick up their son immediately. **Students are not allowed to contact their parents to have them dismissed for medical reasons.**

Lockers

School and gym/athletic lockers are school property on loan to students. Students may go to their school lockers before school, before and after their lunch period, and after dismissal of school. Students are only allowed to go to their gym/athletic locker before and after school and during their gym class. Students will receive detention for going at other times without permission.

Students using the locker room and/or weight room before or after school must always lock their possessions in a locker. Bags, clothing items, etc. left outside the lockers will be confiscated by school personnel. **WARNING:** Under no circumstances should a student give his locker combination to another student. The school is co-tenant of the lockers and reserves the right to search them at any time.

Lost and Found

Books, clothing, or other items of personal property should be kept in lockers. Any materials found must be turned into the main office. Students should write their names in all of their books.

The school will not be responsible or liable for books or personal property if they are lost or stolen on or off school property. Valuable non-educational items should be left at home.

Lunch Periods

During lunch, all parts of the building are off limits except the Media Center, the dining hall, and the lavatory next to it. Any visit to the parking lot must be approved by an administrator or by the lunch prefect.

Manners and cleanliness are the cornerstones to a pleasant eating environment. Behavior during lunch periods is expected to be gentlemanly. All food and drink are to be consumed in the dining hall. Each student sitting at a table is responsible for the cleanliness of the entire table and the area around the table. Failure to live up to this responsibility may result in the suspension of dining hall privileges. There should be no more than six students seated at a table. Students should not return to their lockers until they are dismissed by the dining hall proctors.

Searches

The school reserves the right to search anything that comes on school property at any time. In addition the school reserves the right to search anything at any off campus school sponsored functions.

Teacher Lateness

If a teacher is not present at the beginning of a class, the class should either sit quietly, or if the classroom is locked, remain quietly in the hall while **ONE** of the students goes to the main office to inquire. The class should wait until the teacher or an administrator arrives.

DISCIPLINE POLICIES

Food and Beverage

Food and/or beverages, including water bottles, should not be carried throughout the building and are not allowed in the classrooms and/or hallways during the school day. Any student who violates this policy will be given two hours of detention.

Gum

The chewing of gum is not allowed in the building.

Language

The use of vulgar or obscene language is contrary to the Christian philosophy of our Xaverian community. Students are expected to be gentlemanly in all their interactions including their speech. Failure to exercise good judgment and restraint in the use of inappropriate language will result in detention. Any vulgar

or obscene language at a faculty/staff member may result in the student being suspended or dismissed.

Cell Phones

The possession and/or use of cell phones, iPods, Apple watches, MP3 players or headsets, video game players, or other non-educational electronic devices are not permitted during the course of the academic day. All such electronic devices are to be kept either in the student's car or locker. Students are only permitted to use such electronic devices before 8:10 a.m. and after dismissal.

Students are not allowed to use cell phones, cameras, or recording devices in the locker room at any time.

a. The first violation of this policy will result in the device being confiscated and turned in to the dean of students. The student will receive one to five hours of detention. The amount of time will be at the discretion of dean of students. The device will also be kept in the main office until all hours of detention are served by the student;

b. The second violation of this policy will result in the device being confiscated and turned into the dean of students. The student will serve a Saturday detention and the device will be kept in the main office until the Saturday detention is served by the student;

c. The third and subsequent violations of this policy will result in the device being confiscated and turned in to the dean of students. The device will be kept until the end of the subsequent marking period and a parent/guardian will be required to pick up the device in the main office at that time.

d. Repeated violation may result in suspension or disciplinary probation.

Technology Concerns

A. Social Networking: Engagement in online social networking such as, but not limited to, Facebook.com, Snapchat, Twitter and Instagram, etc. may result in disciplinary action if the content of the student's blog includes defamatory, negative or derogatory comments regarding the school, the faculty or staff, other students, or any other individual.

B. Internet: Students are prohibited from posting anything on the Internet involving Xavier High School without the permission of the administration. Students may not post pictures nor identify themselves as Xavier students on any website (i.e. Facebook.com, Snapchat, Twitter and Instagram). Students who violate this policy will be subject to disciplinary action which may include suspension, disciplinary probation, or dismissal.

C. Sexting/Texting: Students involved in the possession or transmission of inappropriate correspondence and/or material on cell phones or other electronic devices face suspension, disciplinary probation, or dismissal.

Dismissal from Class

A student dismissed from class must report at once to the main office whether he is explicitly told to do so or not. He will complete a form for the dean of students and remain in the office until told to leave. Repeated dismissals from

class may result in suspension, disciplinary probation, or dismissal from Xavier.

Cutting Class

Class attendance is mandatory. Students who “cut” a class or any part of it will receive 5 hours of detention. The student’s parents will be notified, and he may also be subject to suspension and/or disciplinary probation.

Truancy

The school cannot assume responsibility for students who do not attend class and will deal severely with any student involved in truancy. Students who are truant will receive 5 hours of detention for each day truant and may be suspended and/or placed on disciplinary probation. Students who are truant will not be allowed to make up missing assignments and/or tests and quizzes.

Any “skip day” with or without parent permission is considered truancy.

Fighting

Being involved in a fight is considered a very serious offense and a breach of the school's goal of developing Christian character. Any student involved in a fight on school grounds or at any school event, on or off campus, will be a candidate for suspension, disciplinary probation, or dismissal.

Gambling

Gambling is not permitted on school property. Any student who involves himself in any type of organizes gambling will be subject to disciplinary action and may be candidate for suspension, disciplinary probation, or dismissal.

Gangs

Membership in a gang is prohibited at Xavier High School.

Hazing

Any conduct or method of initiation into any student organization or athletic team which willfully or recklessly endangers the physical or mental health of another student is considered "hazing" and is strictly forbidden at Xavier High School. Students involved in hazing will be a candidate for suspension, disciplinary probation, or dismissal.

Spectator Sportsmanship

Spectators must show courtesy and control in speech and action, especially toward game officials, cheerleaders, and members of opposing teams. Xavier subscribes to and enforces the following guidelines. Any student whose behavior is deemed inappropriate will be subject to disciplinary action.

1. Do not boo.
2. Accept the decisions of officials in good grace.
3. Never attempt to "rattle" opponents.
4. Never utter abusive or irritating remarks from the sidelines.
5. Do not endanger the safety or comfort of others, for example, by throwing objects.
6. All horns, whistles, confetti, noisemakers, signs and banners are prohibited. Body and/or face painting is prohibited.
7. Do not go on the playing field, floor, or into roped off areas during the entire game or at its conclusion.
8. Carry student identification at all times and present it personally when requesting student privileges.

Tobacco Policy

Xavier High School is a tobacco free environment. Therefore students are prohibited from using and possessing any tobacco products on school grounds, in the building, on school buses or in the vicinity of the school. This includes electronic cigarettes and vaporizers. **This prohibition also applies to school sponsored events on and off campus. Students who violate this policy will be appropriately disciplined and may be a candidate for suspension and disciplinary probation.**

Supplements

In addition to the policies set forth in the CIAC Handbook and Xavier High School's Athletic Policies and Procedures Manual, all liquid and powdered supplements are forbidden on school grounds. Students may not bring, use or store supplements in any area of Xavier High School, i.e., locker, weight room, vehicle, etc. Students who violate this policy will be appropriately disciplined and may be a candidate for suspension and disciplinary probation.

Drugs and Alcohol

Xavier High School aims to provide a safe educational environment for its students. In order to achieve this we are committed to helping each individual while at the same time keeping the community free from the ill effects of drugs and alcohol. Students who may be struggling with the use of drugs and/or alcohol are encouraged to seek help from an adult member of the Xavier community who in turn will inform the administration. Students who choose to self-report such use and agree to counseling will not be subject to disciplinary action provided they do not violate the following policies. The parent/guardian of the student will be notified of such reports.

- a. The possession or use of controlled substances of any type and/or alcohol or the possession of drug paraphernalia on school property or at any school-related activity will be considered a serious breach of school policy. Students will be subject to disciplinary action which may result in dismissal.
- b. Students involved with controlled substances of any type and/or alcohol or the possession of drug paraphernalia off school grounds or at a non-school function will be subject to disciplinary action.
- c. Students who are under the influence of drugs and/or alcohol on school property or at any school-related activity will be subject to disciplinary action.
- d. The distribution of controlled substances of any type on school property or at any school-related activity will normally result in dismissal.
- e. Students who knowingly attend a gathering or party where alcohol or controlled substances are present will face disciplinary action.
- f. The school reserves the right to have drug detecting dogs provided by local law enforcement on campus at any time or at any off campus school sponsored functions to search anything on the school property or anything at an off-campus school event.
- g. The school reserves the right to administer a breathalyzer test, either passive or active, at any school related functions on or off campus.
- h. If a student has been suspended for violation of any of these policies,

drug and/or alcohol dependency testing and/or counseling may be required before re-admittance to classes is allowed.

Theft

Theft of any sort is a serious offense and may result in suspension, disciplinary probation, or dismissal.

Vandalism

Any act of vandalism will render a student liable to suspension, disciplinary probation, or dismissal.

Weapons

Any student who brings a weapon or other potentially dangerous item onto school property or to an off-campus school sponsored event (including Mercy and buses) will be immediately suspended from school and may be subject to dismissal. Interpretation of such items is at the discretion of the dean of students.

DISCIPLINARY ACTIONS

Detention (JUG)

In most instances, students who do not adhere to school regulations as described above will be detained after school for at least one half-hour. Students will be given a twenty-four hour notice of detention in order to inform their parents, coaches, work, etc. It is therefore the student's responsibility to arrange for transportation home on a day when he is detained. Detention takes priority over **all** athletic and extracurricular activities and is held daily from 2:35 to 3:35. Students assigned to detention must report on time. Detention time is spent in absolute silence.

Any student who does not comply with the rules of detention or absents himself from detention without permission from the dean of students will be liable to further disciplinary action or suspension. A student whose behavior has warranted him being assigned detention for five or more infractions in a Semester may lose extra-curricular and/or athletic privileges, may be required to attend Saturday detention, or may risk suspension.

Saturday Detention

Saturday detention is required for students who commit serious infractions of the student code of conduct, fail to serve their detention within the 24-hour time frame, receive a second violation for electronic devices, or exceed five infractions within a semester. Parents will be notified in advance when a student is required to attend Saturday detention. Failure to attend will result in suspension. Saturday detention will run from 9:00 to 11:30 a.m. unless otherwise specified.

Suspension

Suspension is understood as a temporary separation of a student from the school for such offenses listed below but not limited to:

- repeated dress code/grooming violations
- cheating and/or plagiarism
- repeated disciplinary referrals or dismissals from class
- unacceptable behavior at school sponsored events
- vulgar or obscene language
- cutting class, truancy, leaving school without permission

- failure to report for detention, skipping a Saturday detention
- forging notes or signatures or interference with school-sent parental mail
- fighting, gambling, hazing, smoking, theft, possession of controlled substances of any type and/or alcohol or drug paraphernalia in school or at a school-related function
- possession of a dangerous weapon or weapon-like items
- inappropriate use of electronic devices
- inappropriate use of technology
- tampering with fire alarms or any type of vandalism
- disrespectful or antagonistic behaviors toward students, faculty or staff

Any student who is suspended is liable to be placed on disciplinary probation. A student on disciplinary probation must understand that any violation of school policies/guidelines will be considered extremely serious and may result in dismissal.

Suspension will be assigned for a varying number of days and will result in the following: the dean of students will contact parents; the student will be separated from the school community; and a parental conference will be held with the principal and dean of students before the student is re-admitted. All missed work including tests and quizzes due to suspension is due the day the student returns to school. Work not submitted on the day the student returns will result in a zero being assigned.

Disciplinary Probation

A student may be placed on disciplinary probation as a result of a suspension or for a lack of cooperation with school authorities as evidenced by infractions of general school guidelines or as evidenced by teacher evaluations and comments made on Disciplinary Reviews.

The status of disciplinary probation signifies that the continued presence of the student at Xavier is in serious doubt. The student must realize this and see to it that, during his remaining years at Xavier, his conduct and attitudes are such that they do not place him in further jeopardy. Students will remain on disciplinary probation for at least two full semesters and may be removed by the administration following a disciplinary review in either January or June.

Dismissal

Dismissal is the most serious disciplinary action that can be taken by the school. Chronic indifference toward studies, cheating and/or plagiarism, repeated class dismissals, chronic absences or truancy, repeated suspensions or other serious infractions of the school rules (e.g. possession or distribution of controlled substances, theft, sale of stolen property, fighting, tampering with fire alarms, disrespectful or antagonistic behaviors, vandalism, possession of a weapon, gambling, hazing, inappropriate use of technology) may result in the dismissal of a student from Xavier High School.

A student will be subject to dismissal from Xavier for any conduct, **in or out of school**, which is of such a nature as to jeopardize the good name of the school, or which is detrimental to the common good, or which is harmful or offensive to any member of the school community.

Appeal Process

A student who has been dismissed from school for a disciplinary matter may appeal the decision to the headmaster through the principal within five days of the dismissal. Academic dismissals are not subject to this appeal process. The headmaster may appoint an advisory board but the final decision rests with the headmaster. Only the student and his parents/guardians may attend the appeal meeting. Dismissals due to drug related infractions are not subject to the appeal process.

XAVIER HIGH SCHOOL BULLYING AND HARASSMENT POLICY

All students and employees are to be treated with dignity and respect. Bullying or harassment of another person of either gender in any form is prohibited. The prohibition against bullying and harassment applies to all students, employees, and volunteers in the school building, on school property, or at any time while representing the school. Xavier High School is committed to a “zero indifference” approach which means that any and all witnessed or reported incidents of bullying or harassment will be addressed appropriately, which may include conferences with students and/or parents, the requirement of outside counseling, and taking disciplinary action as warranted (detention, suspension, disciplinary probation, or dismissal by the severity of the situation).

Definitions

Prohibited bullying and harassment are defined as, but is not limited to, the following behaviors:

1. **Sexual bullying/harassment** is defined as unwelcome sexual advances, request for sexual favors, and other verbal or physical conduct of a sexual nature constitute sexual harassment when
 - submission to such conduct is made either explicitly or implicitly as a term or condition of an individual’s educational development, participation in a school-related activity, or employment; or
 - submission to or rejection of such conduct by an individual is used as the basis for educational or employment decisions affecting such individual; or
 - such conduct has the purpose or effect of unreasonably interfering with an individual’s school or work performance, or of creating an intimidating, hostile, or offensive school or work environment.
 - sexual harassment/bullying may also include spreading sexual rumors or making sexually suggestive or sexually abusive remarks.
 2. **Verbal bullying/harassment** includes, but is not limited to, the following, whether in oral or written form:
 - derogatory comments, jokes, slurs, off-color language, innuendoes;
 - belligerent or threatening words communicated to another student or employee;
 - name-calling, sarcasm and put-downs, mocking, belittling, hurtful teasing, taunting.
 3. **Social/relational bullying/harassment** is defined as the systemic diminishment of another’s sense of self and/or damaging the social status, relationships, or reputation of another through
 - ignoring, isolating, excluding, or shunning;
 - a pattern of behavior in which a student or a group of students picks on another student or treats him in such a way that makes him feel uncomfortable or alienated;
 - spreading false and/or malicious rumors;
 - gossiping or revealing personal information;
 - embarrassing or publicly humiliating another
 4. **Cyber bullying/harassment** includes, but is not limited to, offending, harassing or threatening others through technological means, including email, instant messages, webpages, blogs, video and digital photo images, and/or text messages; it is considered inappropriate speech when it involves
 - obscene, profane, lewd, vulgar, rude, inflammatory, threatening, or disrespectful messages;
 - posting information that could cause damage, danger, or disruption of the educational process;
 - making a personal attack, including prejudicial or discriminatory attacks;
 - knowingly or recklessly posting false or defamatory information about a person;
 - using technological communication to intimidate, bully, harass, or embarrass others in any area included in this policy.
- Please note:** Students’ home and personal use of technology can have an impact on the school and on other students. If a student’s personal expression involving technology—such as a threatening message to another student or a violent website—creates a likelihood of disruption of the educational process, the student may face school discipline as well as criminal penalties.
5. **Physical bullying/harassment** includes unwanted physical touching or contact (such as shoving, pushing, bumping, hitting or slapping, tripping, poking, kicking, scratching) assault, deliberate impeding or blocking movement, or any intimidating interference with normal movement or work; it may also include damaging or destroying another’s belongings or property; it also includes physical acts that are demeaning and humiliating but not bodily harmful.
 6. **Visual bullying/harassment** includes derogatory, demeaning, or inflammatory posters or signs, cartoons, written words, drawings, video or photographic images, novelties, or gestures (including subtle gestures such as aggressive stares, sneers, snickers, and/or hostile body language).
 7. **Retaliation** includes intimidation, coercion, discrimination, or retaliation in any form against an individual who reports or threatens to report harassment, or who testifies, assists, or participates in any manner in an investigation.
- Any student who is not directly being bullied/harassed, but is an observer or third party who is offended by the behavior witnessed, should bring the situation to the attention of the dean of students so the actions being witnessed can be investigated and possible corrective action taken. It should be noted here that in a community where compassion inspires and integrity

matters, students who are bystanders or witnesses have a responsibility to demonstrate compassionate support for the targeted student and to report dangerous behaviors and/or situations to appropriate school personnel.

XAVIER HIGH SCHOOL TECHNOLOGY POLICIES

Xavier High School provides Internet and email access to promote educational excellence by facilitating resource sharing, innovation and communication. With this access comes the availability of material that may not be considered to be of educational value. Access to such material is actively discouraged, but on a global network it is impossible to control all materials. It is the responsibility of each user to use these tools in a way that is consistent with the educational goals of the school.

*Whether you are at school or at home, you are expected to always use your God-given strength, talents and tools (including technology) for your personal and educational edification, to serve others, and **BE A MAN.***

Bring Your Own Device (BYOD). Students at Xavier High School are encouraged to bring their personal laptops or tablets to class in order to facilitate and enhance their learning experience. (Beginning with the class of 2018, this is a requirement.) Students choosing to do so must abide by and sign the BYOD Program Agreement. Violations of the BYOD program agreement may result in the loss of privilege to use personal technology in school, and/or disciplinary and legal action, as appropriate. The BYOD Program Agreement which all students must sign, will remain in force while they are enrolled as students at Xavier. **By signing off on this handbook agreement you reaffirm the BYOD policy agreement that you have already signed.**

Student E-mail Accounts. Each student will be assigned a Xavier ID and Xavier e-mail account. To access the Xavier network, a student must use his Xavier ID. Under no circumstances should a student give his ID or password to another student. The e-mail account is intended for communication of an educational nature with teachers and classmates. All e-mail communication with faculty members should be done through this account. Students are expected to check their email account on a regular Basis. The administration reserves the right to monitor any e-mails.

TERMS AND CONDITIONS

1. **Acceptable Use.** Use of the Internet must be in support of education and research, and consistent with the educational objectives of Xavier High School. Transmission of material in violation of any U.S., state, or school regulation is prohibited. This includes, but is not limited to: copyright material, threatening or obscene material or material protected by trade secret. Use for commercial activities, product advertisement or political lobbying is also prohibited.
2. **Privileges.** Use of the internet, email, BYOD, school computers, and school network is a privilege, not a right, and inappropriate use will result in disciplinary action which may include suspension, disciplinary probation, or dismissal from Xavier. The system administrator may deny access privileges at any time as required. The administration may deny or suspend specific user access.

3. **Etiquette.** All users are expected to abide by the generally accepted rules of online etiquette when using internet and computer technologies in and out of school. These include, but are not limited to the following:
 - a. Be polite. Be responsible. Be a leader. Do not be abusive in your messages to others.
 - b. Use appropriate language. Swearing, use of vulgarity or any other foul language is strictly forbidden.
 - c. Do not reveal your personal information (home address, phone number, credit card or checking account numbers) or that of others.
 - d. Accept personal responsibility for reporting any misuse of school email and computer technology to the Dean of Students.
 - e. Electronic messages relating to or in support of illegal activities may be reported to the authorities.
 - f. Do not use the network in such a way that you would disrupt the use of the network by other users.
 - g. Take precautions when receiving and sending email attachments to minimize the risk of transmitting computer viruses
 - h. All communications and information accessible via the network should be assumed to be copyrighted material.
 - i. Do not record, transmit or post photos or video of a person without their consent. Images, video, and audio files recorded at school may not be transmitted or posted at any time, without the expressed permission from the Administration.
 - j. While you are in the building, you must use the school's BYOD WI-FI to access the internet. Using 3G/4G connection to browse the internet is strictly prohibited during school hours.
4. **Rights of Access and Review.** All material that is electronically stored on the school's computers is the property of Xavier High School. The school retains the right to access, review, edit and delete all user files and any material stored on any system provided by the school. This right of access and review includes e-mail.
5. **Limits of Liability.** Xavier High School makes no warranties of any kind, whether expressed or implied, for the service it is providing. The school will not be responsible for any damages, such as loss of data resulting from delays, nondeliveries, misdeliveries, or service interruptions caused by negligence, errors or omissions. Use of any information obtained via on-line services is at the user's risk. Xavier High School specifically denies any responsibility for the accuracy or quality of information obtained through these services.
6. **Security.** Security on any computer system is a high priority, especially when the system involves many users. Any security problems with the

- school's computer systems or on-line services must be reported to the system administrator. Any attempt to subvert school network security will result in cancellation of user privileges and disciplinary action.
7. **Vandalism/Hacking.** Vandalism/hacking is defined as any malicious attempt to harm or destroy equipment or the data of another user or other networks that are connected to the Internet. This includes, but is not limited to, the uploading or creation of computer viruses, attempts at gaining unauthorized access, or changing on-line materials without permission. Any acts of vandalism will be subject to disciplinary action.
 8. **Wasteful Use of Educational Resources.** Using Xavier High School's computers for such uses as game playing or social networking is prohibited
 9. **Damages.** The user specifically agrees to reimburse Xavier High School and the system administrators for any losses, costs or damages, including reasonable attorney's fees, incurred by Xavier High School and the system administrators relating to or arising out of any breach of this Internet Use Policy by the user.
 10. **Webpage.** Students and parents may access Xavier's webpage through the address www.xavierhighschool.org. The website provides information to students and parents relevant to the life of Xavier High School. Examples include, but are not limited to, school curriculum, college placement, athletics, homework pages, as well as a copy of the *Headmaster's and Principal's Newsletter*. Although the site is updated continuously, individuals should refer to the student handbook regarding policies in place for the current school year.
 11. **All subject matter posted on the webpage site of Xavier High School must be appropriate and of interest to the school community. The publication of personal student, faculty or staff home pages or home pages for other individuals or other organizations not affiliated with Xavier High School is strictly prohibited. This includes the publication of any information of a personal nature, such as students' names, home addresses, home telephone numbers, and personal email addresses. The school administration will make final determination as to the content that is published on the webpage site of Xavier High School.**

Right to Amend

Xavier High School reserves the right to amend this handbook during the course of the school year. Parents will be notified in the event of amendment(s).

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Xavier High School Prayer



Loving Father,

We ask you to protect the students, faculty and staff of Xavier High School.
Guide us to salvation by following the example of Jesus Christ, your Son.

Inspire us with your grace, to seek both academic success and
spiritual wisdom as we use our gifts and talents in service to others.

Help us to find the strength and passion to be leaders and pioneers like
Theodore James Ryken, the Xaverian Brothers and those who founded
our school. May we, in turn, accept the challenge to spread the
Word of God and make the world a better place for all people.

We ask this, through Christ, our Lord.

- Amen.

St. Francis Xavier,

- Pray for us.

*by: Chris Danko '11 &
Francis Rowland '11*